Dear Registry Operator,

This notification serves as a reminder that all annual certifications, as required by the registry agreement, **must be submitted to ICANN org no later than 20 January 2026**.

Submission Guide

Credentialed users should log into the Naming Services portal, open the applicable service request case(s), and upload internal review reports (if applicable):

a. Annual Certification of Compliance with Code of Conduct
b. Annual Certification of Compliance with Code of Conduct Exemption
c. Annual Certification of Compliance with Specification 13

Criteria
Please submit the appropriate certification(s) only after conducting your own internal review based on the specific registry agreement contract terms. Please click on the below links to see the related terms:

a. **Annual Certification of Compliance with Registry Operator Code of Conduct:** Section 3 of Specification 9 of the New gTLD Base Registry Agreement
b. **Annual Certification of Compliance with Code of Conduct Notice of Exemption**: ICANN's Code of Conduct Exemption Process
c. **Annual Certification of Compliance with Specification 13:** Section 7 of the Specification 13 of the New gTLD Base Registry Agreement

If you are unsure whether or not you are required to submit a certification or have questions about the process, view the Frequently Asked Questions or refer to the short submission guide above.

If you have additional questions, please contact ICANN's Global Support center via the Naming Services portal or by emailing globalsupport@icann.org.

Kind Regards,
ICANN GDD Accounts and Services Team