

Chapter/Section	Page(s)	Text of Change	Reason
Chapter 1.0: Introduction, Scope, and Definitions	4	<p>1.1 Introduction</p> <p>“This document, the “Operating Procedures” of the [Generic Names Supporting Organization (GNSO)],...”</p> <p>1.2 Scope</p> <p>“The Generic Names Supporting Organization (GNSO)...”</p>	First instance of acronym “GNSO”
Chapter 2.0: GNSO Council Supplementary Procedures	5	<p>2.1.1</p> <p>“Approval requires greater than 60 [percent] % affirmative vote in each House and does not require the abstention of the affected Council member.”</p> <p>2.1.2</p> <p>“The Council may elect to apply a Special Circumstance, at its discretion, and such action will require greater than 75 [percent] % affirmative vote in each House without requiring the abstention of any member.”</p>	Make consistent with use of “percent” instead of “%” throughout text
	5	<p>2.2 Officer Elections: Chair and Vice-Chairs</p> <p>“b. Each house will be allowed to nominate one candidate for GNSO Council Chair. Each house is responsible for determining how to nominate its candidate. A candidate for GNSO Council Chair does not need to be a member of a house, but must be a current or incoming member of the GNSO</p>	Consistent with the ICANN Bylaws Section 11.3. GNSO COUNCIL, references are to the “GNSO Chair” not to the “GNSO Council Chair”. See subsection (f) and (g): “Notification of the Board seat nominations shall be given by the GNSO Chair in writing to the EC Administration, with a copy to the Secretary, and the EC shall promptly act on it

	6	<p>Council.”</p> <p>“f. In the event that the GNSO Council has not elected a GNSO Council Chair by the end of the previous Chair’s term, the Vice-Chairs will serve as Interim GNSO Co- Chairs to jointly oversee the new Chair election and conduct Council business until a successful election can be held.”</p>	<p>as provided in Section 7.25.</p> <p>(g) The GNSO Council shall select the GNSO Chair for a term the GNSO Council specifies, but not longer than one year. Each House (as described in Section 11.3(h)) shall select a Vice-Chair, who will be a Vice-Chair of the whole of the GNSO Council, for a term the GNSO Council specifies, but not longer than one year. The procedures for selecting the Chair and any other officers are contained in the GNSO Operating Procedures. In the event that the GNSO Council has not elected a GNSO Chair by the end of the previous Chair’s term, the Vice-Chairs will serve as Interim GNSO Co-Chairs until a successful election can be held.”</p>
Chapter 3.0: GNSO Council Meetings	10	<p>3.2 Open vs. Closed Sessions</p> <p>“In cases where a closed session is deemed appropriate, the reason for such as closed session as well as the result of the vote will be published in the minutes.”</p>	Correct typo: Change from “as” to “a”.
	13	<p>3.6.2 Points of Information and Normal Substantive Interventions</p> <p>“To ensure balance, the GNSO Council Chair has the discretion to delay an intervention by a frequent speaker to allow others to speak.”</p> <p>“The GNSO Council Chair’s discretion to delay an intervention should not be exercised for a "point of information".”</p>	Change “GNSO Council Chair” to “GNSO Chair”. See above. Corrected for consistency with the Bylaws.

		<p>3.7 Seating and Visibility</p> <p>“As possible, during in-person meetings, the GNSO Council Chair and Vice-Chairs should be located so they can observe all GNSO Council members.”</p>	
Chapter 4.0: Voting	15	<p>4.2 Voting Thresholds</p> <p>“Unless otherwise specified in these procedures or in the ICANN Bylaws, to pass a motion or other action, greater than 50 [percent] % of the eligible voters in each House must cast affirmative votes.”</p>	<p>Make consistent with use of “percent” instead of “%” throughout text.</p> <p>Change “GNSO Council Chair” to “GNSO Chair”. See above. Corrected for consistency with the Bylaws.</p>
	16	<p>4.3.4 Limitations and Exceptions to Resubmission of a Motion:</p> <p>2. Material Changes:</p> <p>“Whether or not a change in the text of a motion is material will be determined at the discretion of the GNSO Council Chair.”</p>	
	18	<p>4.5.2 Abstention Categories</p> <p>b. Obligational Abstentions</p> <p>Disclaimer concerning the term “Conflict of Interest”: There are certain financial interests and, possibly, incentives associated with GNSO actions that affect Internet domain name policies. As they pertain to GNSO Council voting actions, such interests are expected to be documented in a Councilor’s required Statement of Interest (see Chapter [6]5.0) and do not require that the Councilor abstain from participating</p>	<p>Update reference.</p>

		and voting.	
	23	<p>4.9 Consent Agenda</p> <p>“If any Council member requests that an item be removed from the consent agenda, it must be removed, unless it concerns a request made by a GNSO Council member on behalf of a S[takeholder] G[r]oup or C[onstituency] for an ICANN inspection request or an inspection remedy (see section 22.7 of the ICANN Bylaws).”</p>	For consistency throughout the text, spell out “Stakeholder Group” and “Constituency” rather than using “SG” and “C”.
[NEW] Chapter 5.0: GNSO as a Decisional Participant in the Empowered Community	25	[NEW] Chapter 5.0: GNSO as a Decisional Participant in the Empowered Community	This was a new section added in version 3.5 of the GNSO Operating Procedures. However, as of version 3.6 it will not be considered new.
Chapter 6.0: Statements of Interest	26	<p>6.1 Definitions</p> <p>“[General] Statement of Interest: A written statement made by a Relevant Party that provides [general information about a participant to understand their background and motivation for participating in GNSO activities.] a declaration of interests that may affect the Relevant Party’s judgment, on any matters to be considered by the GNSO Group.”</p> <p>“[Activity Specific Statement of Interest: A written statement made by a Relevant Party that provides a declaration of interests that may affect the Relevant Party’s judgment, on matters to be considered by a specific GNSO Group.]”</p>	<p>The CCOICI tasked the GNSO SOI Task Force (TF) to review the current Statement of Interest (SOI) requirements and make recommendations accordingly. Based on its review and the outreach that the SOI conducted to the community, the TF is recommending that the current SOI is split into two distinct parts, namely a General Statement of Interest, which contains general information about a participant, and an Activity Specific Statement of Interest, which provides information specific to the activity that a participant has requested to participate in. Further details about the TF’s recommendations can be found here. [include link to SOI report]</p>
	27-28	<p>6.3.1 Timeliness</p> <p>“[When technically feasible, the GNSO Secretariat</p>	See also the updated references in sections 6.4.1, 6.4.2, 6.5.1, and 6.5.2.

	<p>will send Relevant Parties an annual reminder of the requirement to review the applicable Statement of Interest and ensure that any applicable updates are made. If no response is received, or the Relevant Party confirms they are no longer actively engaged in GNSO activities, a disclaimer, or similar, is added to the SOI in question to clearly mark that the SOI is 'inactive' and may no longer be up to date. Should the Relevant Party at a future point in time decide that they want to activate their SOI, instructions should be made available for how to do this.]"</p> <p>"At the beginning of each meeting [the GNSO Secretariat and/or] the Chair of the GNSO Group shall ask all Relevant Parties whether they have updates to their Statements of Interest."</p> <p>6.3.3 Content</p> <p>"Relevant Parties shall complete all six sections of the Statement of Interest form. as specified below: [The General Statement of Interest shall request information such as name; stakeholder group / constituency; current employer; financial relationships, and; any other Working Groups or other chartered teams in which the Relevant Party is participating.]"</p> <p>"[The Activity Specific Statement of Interest shall request information such as whether the Relevant Party is participating as a representative of any individual or entity; identify any other relevant arrangements, interests, or benefits, including whether the Relevant Party's employer or client has any type of material in activity and outcomes; any arrangements / agreements between the Relevant</p>	
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	<p>Party and any other group, constituency or client.]"</p> <p>"[The detailed questions will be made publicly available and may be reviewed and revised by the GNSO Council from time to time using its relevant processes.]</p> <p>1. Please identify your current employer(s) and position(s):</p> <p>2. Please identify your declared country of primary residence (which may be the country to which you pay taxes):</p> <p>3. Please identify the type(s) of work performed at #1 above:</p> <p>4. Please list any financial relationship beyond de minimus stock ownership you may have with any company that to your knowledge has a financial relationship or contract with ICANN:</p> <p>5. Do you believe you are participating in the GNSO policy process as a representative of any individual or entity, whether paid or unpaid? Please answer "yes" or "no." If the answer is "yes," please provide the name of the represented individual or entity. If professional ethical obligations prevent you from disclosing this information, please so state:</p> <p>6. Please identify any other relevant arrangements, interests, or benefits as requested in the following two questions:</p> <p>i. Do you have any type of material interest in ICANN GNSO policy development processes and outcomes? Please answer "yes" or "no." If the answer is "yes," please describe the material interest in ICANN GNSO policy development processes and outcomes:</p> <p>ii. Are there any arrangements/agreements between you and any other group, constituency or person(s) regarding your participation as a work</p>	
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	29	<p>team member? Please answer “yes” or “no.” If the answer is “yes,” please describe the arrangements/agreements and the name of the group, constituency, or person(s).”</p> <p>6.4.1 Completeness</p> <p>“If the matter cannot be satisfactorily resolved with the Relevant Party after a reasonable period, Staff shall raise the matter with the applicable Chair pursuant to Paragraph 5[6].4.3.”</p> <p>6.4.2 Accuracy</p> <p>“Concerns raised by ICANN Staff or a member of the ICANN community about the accuracy of a Relevant Party’s Statement of Interest, including whether an interest that may affect the Relevant Party’s judgment with respect to a pending matter has been disclosed, shall be brought to the attention of the applicable Chair and handled pursuant to Paragraph 5[6].4.3.”</p> <p>6.5.1 Requirement to Participate</p> <p>“Participation shall not be suspended if a Statement of Interest is subject to the Appeals process of Paragraph 5[6].4.3 until a final determination is made under that process.”</p> <p>6.5.2 Suspension</p> <p>“Pursuant to the appeal provisions referenced in Paragraph 5[6].4.3, if it is determined that a Relevant Party has not complied with these procedures, the GNSO Council Chair, in consultation with the</p>	<p>Change “GNSO Council Chair” to “GNSO Chair”. See above. Corrected for consistency with the Bylaws.</p>
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		Vice-Chairs, may suspend that Relevant Party's participation in a GNSO group until the failure to comply has been remedied...If the failure to comply pertains to the GNSO Council Chair, the Vice-Chairs shall act after consulting with the ICANN Vice President - Policy Development."	
ANNEX 1: Working Group Guidelines	48	2.1.2 Membership Applications "Upon completion of the 'real person' verification, the Secretariat will send a confirmation of receipt together with a request for a Statement of Interest (SOI), according to GNSO Operating Procedures, Chapter 65.0, and a link to these Working Group Guidelines."	Updated reference.
	52	Section 3.0: Norms 3.1 Participation "For example, the Chair may decide that there is not a sufficient number of WG members present to make decisions, but that there is a sufficient number of WG [members] to have initial discussions on a certain issue and following those initial discussions encourage members on the mailing list to share their views before a decision is made at a subsequent meeting."	Corrected missing text.
	65	Section 6.2 Working Group Charter Template 6.2.3.4 Statements of Interest (SOI) "This section will contain guidelines relating to the elements and content of SOIs that each member of the WG is required to supply to the team. [See	Update reference.

	66	<p>GNSO Operating Procedures, Chapter [6]5.0, for provisions related to Statements of Interest]”</p> <p>6.2.4.4 Closure and Working Group Self-Assessment</p> <p>“This section of the Charter should describe any instructions for WG final closure [self-assessment (periodic and/or closure)] including any feedback and/or self-assessment that is requested by the Chartering organization. This section might also indicate if there is any specific format, template, or prescribed manner in which the feedback is to be provided.”</p> <p>Section 7.0: Working Group Self-Assessment</p> <p>“A WG Self-Assessment instrument has been developed as a means for Chartering Organizations to formally request feedback from a WG [during its lifecycle as well] as part of its closure process. [The objective of these assessments is to inform the Chartering Organization of potential issues that might need to be immediately addressed (periodic survey) or that might need to be improved for future efforts (closure survey).] WG members are asked a series of questions about the team’s inputs, processes (e.g., norms, decision-making, logistics), and outputs as well as other relevant [relevant WG] dimensions and participant experiences. [Sample surveys are available here [include link]] Screenshots of the questionnaire have been assembled into a PDF (see link below) so that WG participants can review, in advance, how it is [they are] designed and what specific information will be solicited, [[but to accommodate specific circumstances, the Chartering Organization may add</p>	<p>At the direction of the GNSO Council, the GNSO Council Committee for Overseeing and Implementing Continuous Improvement (CCOICI) reviewed the WGSA survey as well as requirements outlined in the GNSO Operating Procedures. As a result of this review, the CCOICI has proposed several updates to the different documents that related to the WGSA. The updates proposed as well as new aspects can be reviewed in the CCOICI’s report to the GNSO Council [include link].</p>
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		<p>or remove questions as it sees fit.]”</p> <p>“If a periodic survey and/or closure survey is conducted, During the WG’s closure process, coordinating with the Chair, [the] Staff [Support Team] will provide a unique link (URL) to the online questionnaire along with open and close dates and any specific instructions. Staff will then perform the following actions:</p> <ul style="list-style-type: none"> · Monitor the online process providing status updates to the WG Chair; · Provide technical assistance to WG members if requested; · Notify the Chair when all team members have completed the questionnaire; and, following the close date, · Summarize the feedback in a written report to the Chartering Organization.” <p>“[At the earliest opportunity, the Chartering Organization will review the survey results and discuss whether immediate improvements (in the context of a periodic survey) or future improvements need to be considered. In its review of the survey results, the Chartering Organization may consult, as deemed necessary, with others such as the WG leadership, Council liaison to the WG, staff support and/or the Ombudsman.]”</p>	
ANNEX 2: Policy Development Process Manual	71	<p>8. Initiation of the PDP</p> <p>“...If the Final Issue Report is forwarded to the GNSO Council Chair no later than 23h59 Coordinated Universal Time (UTC) on the day, 10 calendar days immediately preceding the next</p>	Change “GNSO Council Chair” to “GNSO Chair”. See above. Corrected for consistency with the Bylaws.

	72	<p>GNSO Council meeting, the Council should endeavour to vote on the initiation of the PDP at the subsequent GNSO Council meeting.”</p> <p>9. Development and Approval of the Charter for the PDP</p> <p>“Upon initiation of the PDP, the Council considers whether to adopt the proposed charter for the PDP WG as included in the Final Issue Report. If the Council decides not to adopt the proposed charter for the PDP WG as included in the Final Issue [Report]-Group, a group formed at the direction of Council should be convened to draft the charter for the PDP Team or revise the proposed charter for the PDP WG as included in the Final Issue Report.”</p> <p>“If the proposed PDP Charter is forwarded to the GNSO Council Chair no later than 23h59 Coordinated Universal Time (UTC) on the day, 10 calendar days immediately preceding the next GNSO Council meeting, the Council should endeavour to consider the proposed PDP Charter at the meeting after the next GNSO Council meeting.”</p>	<p>Correction of typographical error.</p> <p>Change “GNSO Council Chair” to “GNSO Chair”. See above. Corrected for consistency with the Bylaws.</p>
	75	<p>12. Preparation of the Final Report</p> <p>“Upon completion of the Public Comment period, if any, and incorporation of any additional comments identified therein, or if no further comment period is necessary, the Final Report is to be forwarded to the GNSO Council Chair to begin the GNSO Council deliberation process.”</p>	<p>Change “GNSO Council Chair” to “GNSO Chair”. See above. Corrected for consistency with the Bylaws.</p>
ANNEX 4 – Expedited	85	1. GNSO EPDP – Applicability	

GNSO Policy Development Process Manual		“These guidelines and processes supplement the requirements for the EPDP described in Annex EA-1 of the ICANN Bylaws [include link] . “	Replace with correct reference and link.
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