RSSAC Teleconference Minutes
1 August 2017 | 14:00-15:30 UTC

Attendance

Verisign	Brad Verd, Matt Weinberg
USC ISI	Wes Hardaker, Suzanne Woolf
Cogent	
UMD	Tripti Sinha
NASA	Kevin Jones, Ray Gilstrap
ISC	Fred Baker
US DoD	Kevin Wright, Ryan Stephenson
US ARL	Howard Kash
Netnod	
RIPE	Kaveh Ranjbar
ICANN	Terry Manderson
WIDE	Hiro Hotta

IANA Functions Operator	Naela Sarras
Root Zone Maintainer	Duane Wessels
Liaison from the IAB	
Liaison from the SSAC	Russ Mundy
Liaison to the Board of Directors	Kaveh Ranjbar
Liaison to the CSC	
Liaison to the RZERC	Brad Verd

Staff	Andrew McConachie, Carlos Reyes, Steve Sheng
Guests	
Apology	Lars-Johan Liman, Daniel Migault, Kathy Schnitt,

Action Items from This Meeting

- Staff to publish the minutes from the 11 July 2017 teleconference.
- Staff to send the published minutes from 11 July 2017 to the RSSAC Caucus.
- Staff to notify the ICANN Nominating Committee that the RSSAC appointed Alejandro Acosta as its Liaison for 2018.
- Staff to send the latest RSSAC process flow diagram to the RSSAC for review.
- Kevin Jones to incorporate discussion of confidentiality into the update of RSSAC000v3.
- Staff to send a link to the RSSAC Caucus Membership Survey to the RSSAC mailing list.
- Staff to send the list of the RSSAC concept paper drafting teams to the RSSAC.
- Staff to publish RSSAC028: Technical Analysis of the Naming Scheme Used For Individual Root Servers.

- Co-chairs to send letters to the organizations up for reappointment on December 31, 2017.

Call to Order
Tripti Sinha called the meeting to order at 14:02 UTC.

Roll Call
Tripti Sinha conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review
Tripti Sinha reviewed the agenda and there were no objections or requested additions.

Approval of Minutes
The RSSAC approved the draft minutes from the 11 July 2017 teleconference.

> **ACTION ITEM: Staff to publish the minutes from the 11 July 2017 teleconference.**

> **ACTION ITEM: Staff to send the published minutes from 11 July 2017 to the RSSAC Caucus.**

RSSAC Liaison to the Nominating Committee
Carlos Reyes gave an update on the RSSAC's non-voting Liaison to the ICANN Nominating Committee. Alejandro Acosta was appointed as the RSSAC's Liaison.

> **ACTION ITEM: Staff to notify the ICANN Nominating Committee that the RSSAC appointed Alejandro Acosta as its Liaison for 2018.**

RSSAC Review Self-Assessment
Carlos Reyes gave an update on the RSSAC Review self-assessment.

Process Flow Diagram
Carlos Reyes gave an update on the RSSAC process flow diagram. The RSSAC is still providing feedback on the diagram.

> **ACTION ITEM: Staff to send the latest RSSAC process flow diagram to the RSSAC for review.**

RSSAC000v3
Kevin Jones gave an update on the updates to RSSAC000v3, then lead a discussion on updates to the confidentiality section of RSSAC000v3.

> **ACTION ITEM: Kevin Jones to incorporate discussion of confidentiality into the update of RSSAC000v3.**

Membership Committee Survey
Matt Weinberg gave an update on the Membership Committee survey.

> **ACTION ITEM: Staff to send a link to the RSSAC Caucus Membership Survey to the RSSAC mailing list.**

Accountability, DNS Root Sources, and RSO Association Documents
Tripti Sinha provided an update on these three documents. Work will continue on these documents at the October 2017 RSSAC Workshop.

RSSAC Concept Papers
Tripti Sinha introduced the RSSAC concept papers drafting teams.

> **ACTION ITEM: Staff to send the list of the RSSAC concept paper drafting teams to the RSSAC.**

October 2017 Workshop Planning
Tripti Sinha provided an update on the planning for the RSSAC October 2017 workshop. The RSSAC discussed attendance at the work party and workshop travel support.

Root Server Naming Scheme Work Party
Steve Sheng gave an update on the Root Server Naming Work Party, and the Technical Analysis of the Naming Scheme Used For Individual Root Servers document. The RSSAC then held a vote on the Technical Analysis of the Naming Scheme Used For Individual Root Servers document. The RSSAC approved the Technical Analysis of the Naming Scheme Used For Individual Root Servers publication.

> **ACTION ITEM: Staff to publish RSSAC028: Technical Analysis of the Naming Scheme Used For Individual Root Servers.**

Anycast Instances Work Party
Kaveh Ranjbar had no update on the Distribution of Anycast Instances Work Party.

Tools Work Party
Wes Hardaker had no update on the Tools Work Party.

Harmonization of Anonymizing Procedures Work Party
Andrew McConachie provided an update on the Harmonization of Anonymizing Procedures Work Party. The work party will hold their first meeting on August 10th.

Packet Sizes Work Party
Carlos Reyes provided an update on the Packet Sizes Work Party. The call for volunteers is still ongoing.

RSSAC Member Appointment Renewals

Tripti Sinha gave an update on member appointment renewals to the RSSAC for 2018. USC ISI, Cogent, RIPE-NCC and the WIDE Project are up for renewal on December 31, 2017.

> **ACTION ITEM: Co-chairs to send letters to the organizations up for reappointment on December 31, 2017.**

Adjournment
The RSSAC concluded its meeting without objections.