# RSSAC Teleconference Minutes

1 September 2016 | 14:00-15:30 UTC

## Attendance

A/J Brad Verd, Matt Weinberg

. B  Wes Hardaker, Suzanne Woolf

. C  Hank Kilmer

. D  Tripti Sinha

. E  Ray Gilstrap, Kevin Jones

. F  Brian Reid, Warren Kumari

. G  Kevin Wright

. H  Howard Kash

. I  Lars-Johan Liman

. K  Kaveh Ranjbar

. L  John Crain

. M  Hiro Hotta


IANA Functions Operator: Elise Gerich

Root Zone Administrator Root Zone Maintainer: Duane Wessels

Liaison from the IABLiaison from the SSAC: Russ Mundy

Liaison to the Board of Directors: Suzanne Woolf

Staff: Andrew McConachie, Kathy Schnitt and Steve Sheng

Apology: Daniel Karrenberg, Carlos Reyes

**Open Action Items from Previous Teleconference(s)**

• Tripti Sinha to revise the Root Server History Document.

• The RSSAC Co-Chairs to meet with every RSSAC member individually. Currently reaching out and planning individual meetings.

• Steve Sheng to send out a request for volunteers to draft a reply to the GNSO PDP on new gTLD Subsequent Procedures.

**Action Items from This Meeting**

• Staff to publish the minutes from the 4 August 2016 teleconference.

• Staff to send the published minutes from 4 August 2016 to the RSSAC Caucus.

• Staff to organize an online vote to publish the RSSAC Statement Concerning The Impact of the Unavailability of a Single Root Server after September 8.

• Staff to send the Key Technical Elements of Potential Root Operators document to the RSSAC Caucus on September 6.

• Staff to organize two RSSAC Caucus meetings on the Key Technical Elements

of Potential Root Operators document for September 15th and September 22nd.

- Kathy Schnitt to send an email to RSSAC members with hotel and other information on the October 2016 RSSAC Workshop.

- Staff to organize an online vote on the Statement of Work and Scope for Best Practices for the Distribution of Anycast Instances of the Root Name Service document after September 8.

- Andrew McConachie to gather input from John Crain, Elise Gerich, Lars-Johan Liman, Russ Mundy, Wes Hardaker and Tripti Sinha. Then continue working on developing a naming and numbering scheme for the RSSAC.

- RSSAC co-chairs to discuss the Board Advice Registry during the September advisory committee and supporting organizations chairs meeting with the ICANN CEO.

**Call to Order** Tripti Sinha called the meeting to order at 14:03 UTC.

**Roll Call** Tripti Sinha conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

**Agenda Review** Tripti Sinha reviewed the agenda. No additions were suggested.

**Approval of Minutes** The RSSAC approved the draft minutes from the 4 August 2016 teleconference.

**ACTION ITEM: Staff to publish the minutes from the 4 August 2016 teleconference.**

**ACTION ITEM: Staff to send the published minutes from 4 August 2016 to the RSSAC Caucus.**

**Membership Committee Update** Matt Weinberg provided an update on behalf of the Membership Committee. The membership committee is working on two items; an annual membership questionaire and points of consideration for membership. Matt hopes to have these ready by the Oct RSSAC meeting.

**RZERC Charter Update** Tripti Sinha gave an update on the RZERC charter discussions. The ICANN board has accepted the changes suggested by the RSSAC.

**RSSAC Server Unavailability Statement** Wes Hardaker gave an update on the RSSAC Statement Concerning The Impact of the

Unavailability of a Single Root Server (aka Workshop 2 Statement 1). Edits to the document continued until August 31, but currently all outstanding comments are resolved.

**ACTION ITEM: Staff to organize an online vote to publish the RSSAC Statement Concerning The Impact of the Unavailability of a Single Root Server after September 8.**

**Elements of Potential Root Operators**

Duane Wessels gave an update on the Key Technical Elements of Potential Root Operators document. Edits to the document continued until August 31, but currently all outstanding comments are resolved. Duane presented a schedule of sending the document to the Caucus on

September 6, and holding two meetings with the Caucus, September 15th and 22nd. Duane hopes to have the document completed before RSSAC Workshop 3.

**ACTION ITEM: Staff to send the Key Technical Elements of Potential Root Operators document to the RSSAC Caucus on September 6.**

**ACTION ITEM: Staff to organize two RSSAC Caucus meetings on the Key Technical Elements of Potential Root Operators document for September 15th and September 22nd.**

### RSSAC Workshop 3

Tripti Sinha gave an update on planning for the October 2016 RSSAC Workshop(aka Workshop 3). The planning committee was composed of the RSSAC co-chairs and John Crain. Russ Mundy has now joined the planning committee. The planning committee meetings will begin the week of September 5. An update on the planning will be given at the RSSAC October meeting. Kathy Schnitt gave an update on logistics for the workshop

**ACTION ITEM: Kathy Schnitt to send an email to RSSAC members with hotel and other information on the October 2016 RSSAC Workshop.**

### New gTLD Advice

Steve Sheng gave an update on the GNSO PDP on new gTLD Subsequent Procedures. He was not able to send out the request for drafting volunteers. Lars Johan-Liman and Suzanne Woolf have volunteered to help draft this document. The co- chairs have also been included.

**ACTION ITEM: Steve Sheng to send out a request for volunteers to draft a reply to the GNSO PDP on new gTLD Subsequent Procedures.**

**Root Server System Naming Scheme**

Steve Sheng gave an update on the Root Server System Naming Scheme document. The work party did not meet the past week, but will be meeting the week of September 5th. The work party has agreed on the final recommendation and is now finalizing the document.

**Root Server System History**

Tripti Sinha gave an update on the Root Server System History document. ICANN editorial staff are helping with the editing and the document should be ready by ICANN57.

**Anycast Instances SOW**

Steve Sheng provided an update on the Statement of Work and Scope for Best Practices for the Distribution of Anycast Instances of the Root Name Service document. Edits to the document continued until August 31, but currently all outstanding comments are resolved.

**ACTION ITEM: Staff to organize an online vote on the Statement of Work and Scope for Best Practices for the Distribution of Anycast Instances of the Root Name Service document after September 8.**

**Work Product Naming and Numbering**

Andrew McConachie introduced three proposals for RSSAC work product naming and numbering. Andrew walked the RSSAC through the three different proposals and the

RSSAC had a discussion.

**ACTION ITEM: Andrew McConachie to gather input from John Crain, Elise Gerich, Lars-Johan Liman, Russ Mundy, Wes Hardaker and Tripti Sinha. Then continue working on developing a naming and numbering scheme for the RSSAC.**

**Liaison Reports**

Suzanne Woolf gave an update that the IANA transition and the contract with the NTIA. Suzanne also gave an update on the ICANN Nominations Committee and the new ICANN Board appointments. There is an ICANN Board workshop in Brussels, Belgium on September 15th for three days.

Russ Mundy shared that the SSAC will have its 2016 workshop in mid-September. Daniel Migault had nothing to report from the IAB.

Elise Gerich reported that ICANN and Verisign have completed parallel operations. The reports on this have been published and Verisign and ICANN are now planning the process to remove the NTIA from the root zone update process. Elise also reported that the ICANN Board will consider the RSSAC003 root zone KSK signature validity period.

If this is approved by the board at its September 15th meeting IANA has the expectation to implement it.

Duane Wessels reported that Verisign will implement the increase in ZSK validity proposed in RSSAC003 on September 6th. The ZSK length change is on schedule, a request was sent to the root server operators for data to help

plan. The larger ZSK will be published on September 20th and the root zone will be signed with it on October 1st.

**Any Other Business**

Tripti Sinha gave an update on ICANN57 logistical details and the draft schedule. Steve Sheng presented the schedule for ICANN57. Kathy Schnitt provided an update on travel logistics and Indian visas.

Tripti Sinha gave an update on the quarterly advisory committee and supporting organization chairs meetings with the ICANN CEO. The next quarterly call will be during the week of September 12th. Elise Gerich asked if the co-chairs could ask the ICANN CEO about the new Board Advice Registry and how it might be used for RSSAC advice to the ICANN Board. Russ Mundy suggested that the RSSAC request an overview of the Board Advice Registry at ICANN57. Suzanne Woolf shared that she has passed back advice from the ICANN Board to the RSSAC mailing list at least once.

**ACTION ITEM: RSSAC co-chairs to discuss the Board Advice Registry during the September advisory committee and supporting organizations chairs meeting with the ICANN CEO.**

Tripti Sinha shared that there is an ICANN57 logistics meeting the week of September 5th to discuss travel arrangements and Indian visas.

Tripti Sinha shared that the NTIA has notified ICANN that they could extend the IANA contract. This notice preserves the NTIA's right to extend the contract, but does not necessarily extend the contract. Suzanne Woolf confirmed

the interpretation of this notice.

Steve Sheng reminded the RSSAC that there will be an online vote for the RSSAC Statement Concerning The Impact of the Unavailability of a Single Root Server, and the Statement of Work and Scope for Best Practices for the Distribution of Anycast Instances of the Root Name Service.

**Adjournment**

The RSSAC concluded its meeting without objections.