

## **RSSAC Teleconference Minutes**

2 June 2016 | 14:00-15:30 UTC

### **Attendance**

A/J Brad Verd, Matt Weinberg  
B Wes Hardaker  
C Paul Vixie  
D Tripti Sinha  
E Kevin Jones, Ray Gilstrap  
F Brian Reid, Warren Kumari  
G Jim Cassell, Kevin Wright  
H Howard Kash  
I Lars-Lohan Liman  
K Kaveh Ranjbar  
L John Crain  
M Hiro Hotta

IANA Functions Operator Elise Gerich  
Root Zone Administrator Ashley Heineman  
Root Zone Maintainer Duane Wessels

Liaison from the IAB Daniel Migault  
Liaison from the SSAC Russ Mundy  
Liaison to the Board of Directors Apology

Staff Andrew McConachie, Carlos Reyes, Kathy Schnitt,  
Steve Sheng

Apology Suzanne Woolf

### **Open Action Items from Previous Teleconference(s)**

- Tripti Sinha to revise the Root Server History Document.
- Steve Sheng to work with Daniel Karrenberg, Matt Weinberg, and RSSAC Caucus members on drafting a statement of scope for a work party on anycast instances/underserved areas.
- The RSSAC Co-Chairs to meet with every RSSAC member individually. Will begin reaching out and planning individual meetings soon.

### **Action Items from This Meeting**

- Kathy Schnitt to publish the minutes from the 5 May 2016 teleconference.
- Steve Sheng to send the published minutes from 5 May 2016 to the RSSAC Caucus.
- Matt Weinberg will send out welcome letters to all three new Caucus candidates.
- Tripti Sinha to prepare a report of the RSSAC Workshop 2.

- ICANN staff to work with Duane Wessels to schedule a work party meeting on WS 2 Statement 4.
- ICANN staff to work with Wes Hardaker to schedule a work party meeting on WS 2 Statement 1.
- RSSAC members to review WS 2 statement 3 and provide feedback on the mailing list.
- Carlos Reyes and Steve Sheng to draft high-level templates for these and future work party reports.
- RSSAC members to respond to the Workshop 3 Doodle poll if they have not already.
- Carlos Reyes to follow up with ICANN's Office of the CTO to request a briefing at ICANN 56 on the Root Zone KSK rollover.
- Brad Verd and Tripti Sinha to present a plan on what the agenda should be, and to proceed, for the next RSSAC Caucus meeting. Ideally sending an agenda ahead of time to the Caucus for review.
- Kevin Jones and Carlos Reyes to continue working on RSSAC000v2 to address appointments of post-transition liaisons.
- Wes Hardaker to send RSSAC000 proposed text on handling community questions to Carlos Reyes and Kevin Jones prior to the next RSSAC meeting at ICANN 56.
- ICANN staff to send out requests for RSSAC meeting agenda items 2 weeks prior to the meeting.

### **Call to Order**

Tripti Sinha called the meeting to order at 14:02 UTC.

### **Roll Call**

Tripti Sinha conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

### **Agenda Review**

Tripti Sinha reviewed the agenda. No changes were proposed.

### **Action Item Review**

Andrew McConachie reviewed the action items and noted that there are no open action items from the 5 May 2016 teleconference; several action items remain open from the work sessions at ICANN55.

### **Approval of Minutes**

The RSSAC approved the draft minutes from the 5 May 2016 teleconference.

**ACTION ITEM: Kathy Schnitt to publish the minutes from the 5 May 2016 teleconference.**

### **Sending Approved Minutes to RSSAC Caucus**

Steve Sheng noted that once the 5 May 2016 minutes are published a link will be sent to the RSSAC Caucus.

**ACTION ITEM: Steve Sheng to send the published minutes from 5 May 2016 to the RSSAC Caucus.**

### **Membership Committee Update**

Carlos Reyes and Matt Weinberg provided an update on behalf of the Membership Committee. Matt Weinberg is the new Membership Chair. The Committee reviewed three new candidates; Ramanou Biaou, Pan Lanlan, and Mahdi Taghizadeh. The Committee unanimously agreed to recommend the approval of all three candidates to the RSSAC Caucus. Elise Gerich asked if Mahdi Taghizadeh understood that the RSSAC Caucus was not related to RIPE NCC. Since Mahdi Taghizadeh had stated that he wished to be involved with the RSSAC Caucus to further interface with the RIPE NCC.

After discussion, and an unopposed motion to confirm, it was determined to confirm all three candidates for the RSSAC Caucus.

**ACTION ITEM: Matt Weinberg will send out welcome letters to all three new Caucus candidates.**

### **Workshop 2 Report**

Tripti Sinha provided an update on the report from RSSAC Workshop 2. She has a first draft done and is planning to have it finished by Helsinki.

**ACTION ITEM: Tripti Sinha to prepare a report of the RSSAC Workshop 2.**

### **Workshop 2 Statement 4**

Duane Wessels provided an update on the Workshop 2 Statement 4 Work Party. Duane Predicted the Work Party to be finished in 3 months.

**ACTION ITEM: ICANN staff to work with Duane Wessels to schedule a work party meeting on WS 2 Statement 4.**

### **Workshop 2 Statement 1**

Wes Hardaker provided an update on the Workshop 2 Statement 1 Work Party. Wes predicted the Work Party would be finished in 3 weeks.

**ACTION ITEM: ICANN staff to work with Wes Hardaker to schedule a work party meeting on WS 2 Statement 1.**

### **Workshop 2 Statement 3**

Lars-Johan Liman provided an update on the Workshop 2 Statement 3 Work Party. A statement has been prepared and sent to the list.

**ACTION ITEM: RSSAC members to review WS 2 statement 3 and provide feedback on the mailing list.**

### **Work Party Templates**

Tripti Sinha discussed the creation of templates for RSSAC Work Parties to more easily provide updates on their progress.

**ACTION ITEM: Carlos Reyes and Steve Sheng to draft high-level templates for these and future work party reports.**

### **Workshop 3**

Tripti Sinha and Carlos Reyes provided an update on Workshop 3 planning. Not all RSSAC members had responded to the Doodle poll, but the tentative dates look to be October 11,12 and 13 2016.

**ACTION ITEM: RSSAC members to respond to the Workshop 3 Doodle poll if they have not already.**

### **ICANN Expected Standards of Behavior**

Tripti Sinha provided an update on RSSAC's statement on expected standards of behavior at ICANN meetings. The standards were approved by RSSAC members present and will be submitted as public statement from the RSSAC

### **ICANN 56 Scheduling**

Carlos Reyes and Steve Sheng provided an update on ICANN 56 in Helsinki. Tripti Sinha then went over the proposed schedule.

**ACTION ITEM: Carlos Reyes to follow up with ICANN's Office of the CTO to request a briefing at ICANN 56 on the Root Zone KSK rollover.**

### **Caucus Meeting at IETF 96**

Brad Verd provided an update on the planned RSSAC Caucus meeting at IETF 96. Discussion then concerned the agenda of the meeting and who should generate it.

**ACTION ITEM: Brad Verd and Tripti Sinha to present a plan on what the agenda should be, and to proceed, for the next RSSAC Caucus meeting. Ideally sending an agenda ahead of time to the Caucus for review.**

### **Work Products**

*Root Server System Naming Scheme Work Party*

Steve Sheng reported that the work party deliverable will probably slip by a few weeks.

### *RSSAC000 v2*

Kevin Jones provided an update on the status of RSSAC000 v2. Post-transition RSSAC may be asked to appoint liaisons to numerous standing committees.

**ACTION ITEM: Kevin Jones and Carlos Reyes to continue working on RSSAC000v2 to address appointments of post-transition liaisons.**

### *RSSAC002 v3*

Duane Wessels provided an update on the status of the work party. RSSAC002v3 is finished and was sent to the RSSAC Caucus for review on May 10th. No feedback was received from the Caucus. The document was then approved by the RSSAC members present.

### *Root Server System History Document*

Tripti Sinha has started to review the document and will continue working on it. She would like to revise the document into something more of a narrative form.

**ACTION ITEM: Tripti Sinha to revise the Root Server History Document.**

### *Anycast Instances / Underserved Areas*

No progress made since the last RSSAC meeting. Steve Sheng has shared the statement of work with Daniel Karrenberg and Matt Weinberg.

**ACTION ITEM: Steve Sheng to work with Daniel Karrenberg, Matt Weinberg, and RSSAC Caucus members on drafting a statement of scope for a work party on anycast instances/underserved areas.**

### **Liaison Reports**

Suzanne Woolf did not have anything to report from the Board.

Elise Gerich mentioned that there is now a service level agreement between the RIRs and the IANA Functions Operator. Also the annual Supplemental Agreement between ICANN and the IETF has been renewed.

Ashley Heineman did not have anything to report from the NTIA.

Duane Wessels reported that the parallel operations testing of the RZMS system has been going smoothly. Also that the Root Zone ZSK changes are proceeding as planned.

Daniel Migault did not have anything to report from the IAB.

Russ Mundy mentioned that there are discussions in SSAC and in the broader ICANN about the next round of gTLDs.

### **Any Other Business**

Wes Hardaker suggested making changes to RSSAC000 to formalize RSSAC as an interface for community questions on root server operations.

**ACTION ITEM: Wes Hardaker to send RSSAC000 proposed text on handling community questions to Carlos Reyes and Kevin Jones prior to the next RSSAC meeting at ICANN 56.**

**ACTION ITEM: ICANN staff to send out requests for RSSAC meeting agenda items 2 weeks prior to the meeting.**

### **Adjournment**

The RSSAC concluded its meeting without objections.