RSSAC Teleconference Minutes
3 September 2015 | 14:00-15:30 UTC

Attendance
A/J   Brad Verd, Matt Weinberg
B   Wes Hardaker
C   Paul Vixie
D   Tripti Sinha
E   Kevin Jones, Bobby Cates
F   Jim Martin
G   Jim Cassell, Kevin Wright
H   Howard Kash
I   Lars-Johan Liman
K   Daniel Karrenberg
L   John Crain
M

IANA Functions Operator   Elise Gerich
Root Zone Administrator   Ashley Heineman
Root Zone Maintainer   Duane Wessels

Liaison from the IAB   Daniel Migault
Liaison from the SSAC   Russ Mundy
Liaison to the Board of Directors   Suzanne Woolf

Apologies   Kaveh Ranjbar

Staff   Carlos Reyes, Kathy Schnitt, Steve Sheng

Open Action Items from Previous Teleconference(s)
- None

Action Items from This Meeting
- Carlos Reyes to publish the minutes from the 6 August 2015 teleconference.
- Carlos Reyes to notify the Caucus applicant, subscribe to the mailing list, notify the Caucus, and update the Caucus webpage.
- Carlos Reyes to ask the Caucus applicant to revise statement of interest and provide specific information about availability.
- Lars-Johan Liman, Suzanne Woolf, and Carlos Reyes to collaborate on the publication of "RSSAC003: Report on Root Zone TTLs."
- Lars-Johan Liman to send a note to the Root Zone TTLs Work Party thanking it for its work.
- Suzanne Woolf to send the revised draft comment in response to the ICG proposal to the RSSAC. Tripti Sinha to submit the comment to the ICG public

comment proceeding, and Carlos Reyes to publish the comment on the RSSAC website.

- Steve Sheng to follow-up with Leadership Training Program managers about extending the deadline and administration of slots.
- Jim Martin to draft a revised work statement for an RSSAC002 Work Party.

Call to Order
Lars-Johan Liman called the meeting to order at 14:03 UTC.

Roll Call
Lars-Johan Liman conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review
Lars-Johan Liman reviewed the agenda. Three items were added to Any Other Business: Tripti Sinha asked for an update on a work party to address RSSAC002 errata; Russ Mundy had a question about the Leadership Training Program; and Howard Kash raised the H-Root renumbering announcement.

Action Item Review
Carlos Reyes reviewed the action items from the previous meetings. All action items were completed.

Approval of Minutes
The RSSAC approved the draft minutes from 6 August 2015.

> **ACTION ITEM: Carlos Reyes to publish the minutes from the 6 August 2015 teleconference.**

Membership Committee Update
Tripti Sinha provided an update from the Membership Committee. The Membership Committee recommended the RSSAC approve one applicant for the Caucus. Elise Gerich provided a motion for approval, and Daniel Karrenberg provided a second to the motion. The motion passed without objections.

> **ACTION ITEM: Carlos Reyes to notify the Caucus applicant, subscribe to the mailing list, notify the Caucus, and update the Caucus webpage.**

> **ACTION ITEM: Carlos Reyes to ask the Caucus applicant to revise statement of interest and provide specific information about availability.**

Root Zone TTLs Work Party
Duane Wessles, work part leader, provided a motion to approve the Root Zone TTLs Report, and Suzanne Woolf provided a second to the motion. The motion passed

without objections. The RSSAC also expressed its appreciation to the work party for its tremendous and timely effort.

> **ACTION ITEM: Lars-Johan Liman, Suzanne Woolf, and Carlos Reyes to collaborate on the publication of "RSSAC003: Report on Root Zone TTLs."**

> **ACTION ITEM: Lars-Johan Liman to send a note to the Root Zone TTLs Work Party thanking it for its work.**

Root-Servers.Net Work Party Update

Suzanne Woolf provided an update from the Root-Servers.Net Work Party. The work party had its initial meeting and has assigned various tasks to its members. The work party has weekly teleconferences to drive its work.

ICG Proposal

The IANA Stewardship Transition Coordination Group's proposal was posted for public comment. Suzanne Woolf drafted a potential comment from the RSSAC for consideration. Daniel Karrenberg stated that the proposal does need more support and provided a motion to approve the draft comment. Jim Martin provided a second to the comment. The RSSAC discussed some minor edits but agreed that the draft comment strikes a good balance.

> **ACTION ITEM: Suzanne Woolf to send the revised draft comment in response to the ICG proposal to the RSSAC. Tripti Sinha to submit the comment to the ICG public comment proceeding, and Carlos Reyes to publish the comment on the RSSAC website.**

Workshop 2015 Planning Update

Carlos Reyes provided an update on the logistical plans for the Workshop, and Steve Sheng briefed the RSSAC on the status of the historical document being prepared for the Workshop. Tripti Sinha reviewed the proposed tracks and schedule that the Workshop Planning Committee has developed. The RSSAC also discussed the ground rules for the Workshop and its potential outcomes.

Any Other Business

Russ Mundy asked if the SSAC could utilize the RSSAC slot(s) for the SSAC and suggested that similar opportunities should be shared with the Caucus in the future.

> **ACTION ITEM: Steve Sheng to follow-up with Leadership Training Program managers about extending the deadline and administration of slots.**

Tripti Sinha requested an update on a work party to address RSSAC002 errata. The RSSAC discussed other issues related to RSSAC002 implementation as well. Duane Wessels volunteered to lead this work party.

ACTION ITEM: Jim Martin to draft a revised work statement for an RSSAC002 Work Party.

Howard Kash briefed the RSSAC on the upcoming renumbering of H-Root. The RSSAC provided feedback on further distribution of the announcement.

Adjournment
The RSSAC concluded its meeting without objections at 15:43 UTC.