

## **RSSAC Meeting Minutes**

4 January 2022 | 15:00-16:30 UTC

### **Attendance**

Cogent	Paul Vixie
DISA	Kevin Wright
ICANN	Matt Larson
ISC	Fred Baker, Jeff Osborn
NASA	
Netnod	Lars-Johan Liman
RIPE NCC	Kaveh Ranjbar
UMD	Karl Reuss
USC ISI	Wes Hardaker, Suzanne Woolf
US ARL	Howard Kash, Ken Renard
Verisign	
WIDE	Hiro Hotta

Liaison to the Board	Kaveh Ranjbar
Liaison to the CSC	Lars-Johan Liman
Liaison to the RZERC	Daniel Migault
Liaison from the SSAC	Russ Mundy
Liaison from the IAB	Daniel Migault
Liaison from the IANA Functions Operator	James Mitchell
Liaison from the Root Zone Maintainer	Duane Wessels

Observers     Andrew Kimble and Robert Carolina

Apologies     Brad Verd

Staff             Andrew McConachie, Danielle Rutherford, Ozan Sahin, and Steve Sheng

### **Action Items from this Meeting:**

- Staff to publish the minutes from 7 December 2021 teleconference.
- Staff to send published minutes from 7 December 2021 teleconference to the RSSAC Caucus mailing list.
- Staff to coordinate the recognition elements for 2021 RSSAC Caucus Member Recognition.
- Staff to update the RSSAC Caucus Member Recognition Proposal to reflect that more than one RSSAC Caucus member can be recognized annually.
- Staff to work with the RSSAC Admin team to add RSSAC Public meeting to RSSAC ICANN72 schedule and draft an agenda for this session.

- Daniel Migault and support staff to summarize the RSO responses to the questions about the recommendations in RZERC003 and draft a document for RSSAC's review.

### **Call to Order**

Fred Baker called the meeting to order at 15:00 UTC.

### **Roll Call**

Fred Baker conducted a roll call. Quorum was present to conduct the meeting and to take formal action, if necessary.

### **Agenda Review**

Fred Baker reviewed the agenda and there was no objection or requested additions.

### **Administration**

### **Approval of Minutes**

The RSSAC approved the draft minutes from 7 December 2021 teleconference. There were no objections or abstentions.

**ACTION ITEM: Staff to publish the minutes from 7 December 2021 teleconference.**

**ACTION ITEM: Staff to send published minutes from 7 December 2021 teleconference to the RSSAC Caucus mailing list.**

### **Appointment of Work Stream 2 (WS2) Community Coordination Group Members**

Ozan Sahin reported that two RSSAC Caucus members, Anupam Agrawal and Robert Carolina, volunteered to serve on the WS2 Community Coordination Group. Ozan added that SOACs were asked to identify a member and an alternate from their respective groups.

RSSAC appointed Robert Carolina as a member and Anupam Agrawal as an alternate to the WS2 Community Coordination Group.

### **Appointment of Representatives to the 2022 ICANN Community Excellence Award Selection Panel**

Ozan Sahin reported that Abdulkarim Oloyede and Amir Qayyum volunteered to serve on the 2022 ICANN Community Excellence Award Selection Panel. Ozan added that both Abdulkarim and Amir served on the 2021 Selection Panel as RSSAC appointees.

RSSAC appointed Abdulkarim Oloyede and Amir Qayyum to the 2022 ICANN Community Excellence Award Selection Panel.

## **2021 RSSAC Caucus Member Recognition**

Ozan Sahin reported that RSSAC Caucus Membership Committee reviewed Caucus members' engagement and contributions in the calendar year 2021 and came up with a short list of three RSSAC Caucus members for RSSAC's consideration: Kazunori Fujiwara, Paul Hoffman, and Abdulkarim Oloyede.

Wes Hardaker proposed recognizing all three RSSAC Caucus members for their contributions in 2021. Paul Vixie provided a second for this proposal. RSSAC recognized Kazunori Fujiwara, Paul Hoffman, and Abdulkarim Oloyede for their engagement and contributions in 2021. Matt Larson (ICANN) abstained from voting. There were no other objections or abstentions. RSSAC thanked Kazunori, Paul, and Abdulkarim for going above and beyond in the RSSAC Caucus in 2021.

Ken Renard suggested updating the Caucus Member Recognition Proposal to reflect that more than one RSSAC Caucus member can be recognized annually.

**ACTION ITEM: Staff to coordinate the recognition elements for 2021 RSSAC Caucus Member Recognition.**

**ACTION ITEM: Staff to update the RSSAC Caucus Member Recognition Proposal to reflect that more than one RSSAC Caucus member can be recognized annually.**

## **FY23 Additional Budget Requests**

Ozan Sahin reported that the request submission period for Fiscal Year 2023 (FY23) ICANN Additional Budget Requests (ABRs) was open until 24 January 2022. Ozan added that the RSSAC Admin Committee discussed the topic but did not identify any ABR items to submit for FY23.

## **RSSAC ICANN73 Schedule**

Ozan Sahin talked about the draft RSSAC ICANN73 schedule. Ozan reported that ICANN73 would take place as a virtual meeting between 7-10 March 2022. The RSSAC Admin Team suggested having a joint meeting with the ICANN Board and the RSSAC (March) Meeting in conjunction with ICANN72. In addition, Steve Sheng suggested having an RSSAC Public Meeting at ICANN72, during which RSSAC would brief the ICANN community about its recent publications.

**ACTION ITEM: Staff to work with the RSSAC Admin team to add RSSAC Public meeting to RSSAC ICANN72 schedule and draft an agenda for this session.**

## **Work Items**

### **RSSAC047v2 Work Party Update**

Duane Wessels reported that the work party had a meeting in mid-December where the work party members finalized all outstanding changes and edits to the document. Duane added that the document was then sent to the entire RSSAC Caucus for review. Duane briefly talked about these edits and pointed out that the document could be ready for an RSSAC vote during its February meeting.

## **Reports**

### **Chair/Vice Chair**

Fred Baker thanked Brad Verd for his service as the RSSAC Vice Chair and welcomed Ken Renard as the incoming RSSAC Vice Chair. Fred mentioned that a Vice Chair transition meeting would be held on 10 January 2022.

### **ICANN Board**

Kaveh Ranjbar had no updates.

### **CSC**

Lars-Johan Liman reported that the Customer Standing Committee was under an effectiveness review, received a 100% service report from the PTI as usual, and the committee had its annual meeting with the PTI Board.

### **RZERC**

Daniel Migault had no updates. Daniel said he would be working with support staff to summarize the RSO responses to the questions about the recommendations in RZERC003 and draft a document for RSSAC's review.

**ACTION ITEM: Daniel Migault and support staff to summarize the RSO responses to the questions about the recommendations in RZERC003 and draft a document for RSSAC's review.**

Duane Wessels shared that RZERC would be going through a charter revision process soon and this process would be something RSSAC would want to pay attention to.

## **RZERC**

Daniel Migault had no updates.

## **SSAC**

Russ Mundy pointed out that the ICANN73 DNSSEC Workshop Planning Team was putting together a program and Russ invited RSSAC members to share any ideas they might have on this program.

## **IANA**

James Mitchell reported that IANA was working on what KSK Ceremony 44 in February 2022 would look like and there would be more information available on this topic soon.

## **Root Zone Maintainer**

Duane Wessels had no updates.

## **Root Server System Governance Working Group (RSS GWG)**

Lars-Johan Liman reported that the last RSS GWG meeting in December was spent discussing the best approach to take the Success Criteria documents into account.

## **Any Other Business**

It was agreed to have the next RSSAC Meeting on Tuesday, 1 February 2022.

## **Adjournment**

The RSSAC concluded the meeting without objections.