

RSSAC Executive meeting 4 June, 2013

1. Roll Call

IANA Functions Administrator: NTIA, Ashley Heinemann

Root Zone Maintainer: Verisign, Duane Wessels

Root Server Operator (RSO)-A and J: Verisign, Brad Verd

RSO-B: USC/ISI, Bill Manning

RSO-C: Cogent, Paul Vixie

RSO-D: UMD, Tim Shortall

RSO-E: NASA, David Swager

RSO-F: ISC, Suzanne Woolf

RSO-G: DOD, Jim Cassel

RSO-I: Netnod, Lars-Johan Liman

RSO-K: RIPE, Daniel Karrenberg

RSO-L: ICANN, John Crain

RSO-M: WIDE, Jun Murai

Elise Gerich and Howard Kash unable to attend.

2. Agenda Bashing

No changes to agenda, new items under AOB.

3. Co-Chair selection: Jun Murai and Lars-Johan Liman

a. Nominations

- i. Paul Vixie (accepts)
- ii. Jun Murai (accepts)
- iii. Lars-Johan Liman (accepts)
- iv. Bill Manning (withdraws)

b.

Roll Call

vote (2 per person)

Jun Murai on first ballot, Lars-Johan Liman on second ballot

Suzanne: -- Discussion of Exec Role

4. Role of Executive

a. Daniel

- i. Executive must ensure that activities are transparent
- ii. Recommendation: morph current mailing list into initial caucus list because it provides continuity and prevents unnecessary friction and entropy

iii. Executive should only make decisions on advice that is passed on to the Board

b. Matt

i. RSSAC starting over again; up to the Executive to implement restructure

c. Suzanne

i. Board has not approved restructure document, only a change to charter; a sequence of bootstrapping steps necessary

d. Liman

i. Are steps outlined somewhere?

ii. Response: not really; important to choose co-chairs

e. Barb

i. Nothing to be cast in stone; operating rules can be adjusted as needed

f. Liman

i. Executive should have core function and then broad working groups

g. Matt

i. The caucus mailing list should be inclusive of the Executive; it is also important to determine the differentiation between co-chairs and Executive

ii. Staff support?

iii. Barb will provide administrative support

h. Suzanne

i. Ask current mailing list to confirm interest in participating in the caucus

ii. RSSAC work requires more qualified participants; strict self-selection is not ideal

i. Bill

i. Create a list of criteria for caucus membership for organizations to provide advice to RSSAC

j. John

i. To join caucus, organization state intent to actively work on

items/issues

k. Daniel

i. Caucus list should be public, allowing persons to publish affiliations, areas of expertise, etc.

5. Assignment to 1, 2, 3 year seats

a. Bill

i. Contributing organizations may have limited potential appointees

b. Motion:

i. 1 year terms: Bill, Paul, Jun, Daniel

ii. 2 year terms: Brad, John, Liman, Suzanne

iii. 3 year terms: Howard, Jim, Tim, David

iv. All in favor

2) Liaisons from RSSAC

a. Executive to decide on liaisons

b. Board: Liaison to be appointed each year even if the RSSAC term is longer

i. Motion: reappoint Suzanne pending larger discussion (no objections)

c. SSAC: TBD

i. Motion: Table (no objections)

3) Liaisons to RSSAC

a. Suzanne

i. Work party should discuss liaisons joining Executive

ii. Incorporate current liaisons in caucus; draft statement

#### ACTION ITEMS

1. Co-Chairs to draft message to the current mailing list about confirming participation in the RSSAC Caucus.

2. Barbara Roseman to draft motion appointing rotating Executive members to staggered terms and co-chairs.

3. Suzanne Woolf to draft communication to groups with liaisons to RSSAC confirming incorporation and participation in the caucus.

4. Bill Manning, Tim Shortall, Lars-Johan Liman to form work party on Operational Procedures. (Due by 28 July)

5. Suzanne Woolf, Paul Vixie, John Crain to form work party on expanding role descriptions of the Executive, Caucus, and Open Community. (Due by 28 July)

6. Barbara Roseman to circulate a Doodle poll to schedule next Exec meeting.