

## **RSSAC Teleconference Minutes**

6 April 2017 | 14:00-15:30 UTC

### **Attendance**

A/J Brad Verd, Matt Weinberg  
B Wes Hardaker, Suzanne Woolf  
C  
D Tripti Sinha  
E  
F Fred Baker, Warren Kumari  
G Kevin Wright, Ryan Stephenson  
H Howard Kash  
I Lars-Johan Liman  
K Kaveh Ranjbar  
L John Crain  
M

IANA Functions Operator	Vacant
Root Zone Maintainer	Duane Wessels
Liaison from the IAB	Daniel Migault
Liaison from the SSAC	Russ Mundy
Liaison to the Board of Directors	Kaveh Ranjbar
Liaison to the CSC	Lars-Johan Liman
Liaison to the RZERC	Brad Verd

Staff Carlos Reyes, Kathy Schnitt Steve Sheng

Guests

Apology Paul Vixie, Hiro Hotta, Daniel Karrenberg, Andrew McConachie

### **Action Items from This Meeting**

- Staff to publish the minutes from the 2 March 2017 teleconference.
- Staff to send the published minutes from 2 March 2017 to the RSSAC Caucus.
- Staff will work with membership committee to contact Geoff Houston regarding his appointment and onboarding to the Caucus.
- Membership Committee to complete the caucus survey and circulate to RSSAC for review.
- Staff to collect additional input from RSSAC regarding the RSSAC review scope  
At the conclusion of the RSSAC review, staff to send the RSSAC feedback to ICANN.
- Staff to work with Chairs to develop text on shepherd responsibilities, and the mechanisms for work party leaders to provide more frequent updates to the

RSSAC Admin Committee and the RSSAC.

- Staff to work with Chairs to develop three statements of work for RSSAC to review on the three items.

### **Call to Order**

Tripti Sinha called the meeting to order at 14:01 UTC.

### **Roll Call**

Tripti Sinha conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

### **Agenda Review**

Tripti Sinha reviewed the agenda. Wes suggested an agenda be added regarding a recent conversation he had regarding root server system operation and evolution.

### **Approval of Minutes**

The RSSAC approved the draft minutes from the 2 March 2017 teleconference.

**ACTION ITEM: Staff to publish the minutes from the 2 March 2017 teleconference.**

**ACTION ITEM: Staff to send the published minutes from 2 March 2017 to the RSSAC Caucus.**

### **Membership Committee Update**

Matt Weinberg provided the update. The membership committee recommended Geoff Houston for the RSSAC Caucus. The RSSAC approved membership committee's recommendation.

**ACTION ITEM: Staff will work with membership committee to contact Geoff Houston regarding his appointment and onboarding to the Caucus.**

The membership committee has been developing a survey to the caucus. It has also recently finished updating the selection criteria for RSSAC Caucus.

**ACTION ITEM: Staff to post the updated RSSAC Caucus selection criteria on RSSAC website and inform the RSSAC Caucus.**

**ACTION ITEM: Membership Committee to complete the caucus survey and circulate to RSSAC for review.**

### **RSSAC Review Scope**

Tripti went through the proposed RSSAC feedback on the initial draft of RSSAC review

scope provided by ICANN.

**ACTION ITEM: Staff to collect additional input from RSSAC regarding the RSSAC review scope At the conclusion of the RSSAC review, staff to send the RSSAC feedback to ICANN.**

### **May 2017 Workshop Update**

The workshop planning committee consisted of Tripti Sinha, Brad Verd and Suzanne Woolf. They will be meeting on 11 April 2017. The draft workshop plan will be circulated to RSSAC for review one week prior to the workshop.

### **Work Party Charters Discussion**

The RSSAC had a discussion on improving the chartering process for work parties and better communication. Preliminary conclusions are to codify the shepherd role and request the work party leaders provide more frequent updates to the RSSAC.

**ACTION ITEM: Staff to work with Chairs to develop text on shepherd responsibilities, and the mechanisms for work party leaders to provide more frequent updates to the RSSAC Admin Committee and the RSSAC.**

### **Potential Work Items Discussion**

Tripti and Brad collected and shared potential work items for the Caucus. The RSSAC had a discussion on six items. The decision is to continue to discuss and refine three of the six items, and draft statement of work for the remaining three work items for RSSAC review.

**ACTION ITEM: Staff to work with Chairs to develop three statements of work for RSSAC to review on the three items.**

### **Work Updates**

Steve Sheng, Kaveh Ranjbar and Wes Hardaker gave a quick update on the root server naming scheme work party, anycast Instances Work Party, and the RSSAC tools work party.

### **Reports**

Brad Verd and Tripti Sinha reported that they had a short meeting with Steve Crocker at Hyderabad. Steve Crocker expressed support regarding RSSAC's work. The issue of hyper-local root node was raised, and parties agreed to study this further.

Kaveh Ranjbar reported that his priority is to keep Board informed of RSSAC's work.

Lars-Johan Liman reported that there is nothing of concern from the CSC on IANA performance.

Brad Verd reported that the RZERC had their last phone call on 4 April 2017. The RZERC has been working through internal procedures.

Russ Mundy had an update on the CCWG SO/AC accountability sub-group. The slide deck has been circulated to the RSSAC.

Daniel Migault had nothing to report from the IAB.

Duane Wessels had nothing to report from the Root Zone Maintainer.

### **Any Other Business**

Wes briefed the RSSAC on a recent conversation he had at IETF regarding root server systems.

### **Adjournment**

The RSSAC concluded its meeting without objections.