

## **RSSAC Meeting Minutes**

09 January 2019 | 14:00-15:30 UTC

### **Attendance**

Verisign	Brad Verd, Matt Weinberg
USC ISI	Wes Hardaker, Suzanne Woolf
Cogent	
UMD	Karl Reuss
NASA	
ISC	Jeff Osborn
US DoD	Ryan Stephenson, Kevin Wright
US ARL	Ken Renard, Howard Kash
Netnod	Lars-Johan Liman
RIPE	Kaveh Ranjbar
ICANN	Matt Larson
WIDE	Hiro Hotta

IANA Functions Operator	Naela Sarras
Root Zone Maintainer	Duane Wessels
Liaison from the IAB	
Liaison from the SSAC	
Liaison to the Board of Directors	Kaveh Ranjbar
Liaison to the CSC	Lars-Johan Liman
Liaison to the RZERC	Brad Verd

Staff	Andrew McConachie, Carlos Reyes, and Mario Aleman.
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Guests	None.
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Apologies	Steve Sheng, Daniel Migault, and Fred Baker.
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### **Action Items from Previous Teleconference(s)**

- RSSAC to discuss RSO identification document during the next teleconference.

### **Action Items from this Teleconference**

- Staff to publish the minutes from 04 December 2018 teleconference.
- Staff to send the published minutes from 04 December 2018 teleconference to the RSSAC Caucus list.
- Staff to send Onboarding documents to the list and request for inputs.
- Lars-Johan Liman and Wes Hardaker to update the Draft Statement of Work.
- Staff to send the updated Draft Statement of Work and Scope RSSAC001v2 to

the list and request input from the RSSAC by 12 January 2019.

- RSSAC to discuss RSSAC000v4 during the next teleconference.
- Staff to confirm workshop venue during the next teleconference.

### **Call to Order**

Brad Verd called the teleconference to order at 14:01 UTC.

### **Roll Call**

Brad Verd conducted a roll call. Quorum was present to conduct the teleconference and to take formal actions, if necessary.

### **Agenda Review**

Brad Verd reviewed the agenda and there was no objection or requested additions.

### **Administration**

#### **Approval of Minutes**

The RSSAC approved the draft minutes from the 04 December 2018 teleconference, motioned by Ryan Stephenson and seconded by Jeff Osborn.

**ACTION ITEM: Staff to publish the minutes from 04 December 2018 teleconference.**

**ACTION ITEM: Staff to send the published minutes from 4 December 2018 to the RSSAC Caucus list.**

### **RSSAC Onboarding**

Mario Aleman went over the RSSAC Onboarding documents drafted by staff for new RSSAC representatives and new Caucus members coming onboard. Mario will share the documents to the list and request for inputs.

**ACTION ITEM: Staff to send Onboarding documents to the list and request for inputs.**

### **Work Items**

#### **Draft Statement of Work and Scope: RSSAC001v2**

Brad Verd provided an update on the new draft Statement of Work and Scope. Lars-Johan Liman and Wes Hardaker agreed to update the document based on the reviewed discussion. Brad Verd requested inputs to the RSSAC by 12 January 2019.

**ACTION ITEM: Lars-Johan Liman and Wes Hardaker to update the Draft Statement of Work.**

**ACTION ITEM: Staff to send the updated Draft Statement of Work and Scope RSSAC001v2 to the list and request input from the RSSAC by 12 January 2019.**

### **Service Coverage of the RSS Work Party Update**

Lars-Johan Liman had no update on the Service Coverage of the Root Server System Work Party.

### **Studying Modern Resolver Behaviors Work Party Update**

Wes Hardaker provided an update on the Studying Modern Resolver Behaviors Work Party.

### **RSSAC000v4**

Carlos Reyes gave an update on RSSAC00v4 based on the discussions in Barcelona and requested the RSSAC to review and provide comments before the next teleconference.

**ACTION ITEM: RSSAC to discuss RSSAC000v4 during the next teleconference.**

### **ICANN64 Planning**

Carlos Reyes gave an update on ICANN64 Planning and went over the draft schedule and work sessions.

### **Workshop Planning**

Carlos Reyes gave an update on Workshop Planning and confirmed the dates 23-25 April 2019 based on the survey results. The venue of the workshop will be confirmed during the next teleconference. The RSSAC will select and invite four Caucus members to join the workshop in April.

**ACTION ITEM: Staff to confirm workshop venue during the next teleconference.**

### **Reports**

#### **Co-Chairs**

Brad Verd gave an update from the Co-Chairs on: (a) Meeting with Goran Marby, (b) RSSAC037/038 Response Team, (c) Organizational Review Update, (d) IANA Functions Review, (e) FY20 Additional Budget Request Process, and (f) ICANN Public Comment opportunities.

#### **ICANN Board**

Kaveh Ranjbar gave an update from the ICANN Board.

#### **CSC**

Lars-Johan Liman gave an update from the CSC.

#### **RZERC**

Brad Verd had no update from the RZERC.

**IANA Functions Operator**

Naela Sarras gave an update from the IANA Functions Operator.

**Root Zone Maintainer**

Duane Wessels gave an update from the Root Zone Maintainer.

**Any Other Business**

Lars-Johan Liman announced the upcoming Asian Pacific TLD conference next month, where he confirmed participation as a root server operator panelist.

**Adjournment**

The RSSAC concluded the teleconference without objections.