RSSAC Teleconference Minutes
12 November 2015 I 14:00-15:30 UTC

Attendance
A/J   Brad Verd, Matt Weinberg
B   Wes Hardaker
C
D   Tripti Sinha
E   Kevin Jones, Bobby Cates
F   Jim Martin
G   Kevin Wright
H   Howard Kash
I   Lars-Johan Liman
K
L   John Crain
M

IANA Functions Operator	Elise Gerich
Root Zone Administrator	Ashley Heineman
Root Zone Maintainer	Duane Wessels

Liaison from the IAB
Liaison from the SSAC
Liaison to the Board of Directors

Staff	Carlos Reyes, Kathy Schnitt, Steve Sheng
Apologies	Hiro Hotta, Daniel Karrenberg, Daniel Migault, Russ Mundy, Suzanne Woolf

Open Action Items from Previous Teleconference(s)
- None

Action Items from This Meeting

- Carlos Reyes to publish the minutes from the 1 October 2015 teleconference.
- Carlos Reyes to begin the ICANN55 travel support application and selection process.
- Carlos Reyes to distribute an updated proposal for the RSSAC schedule at ICANN Meetings A, B, and C for 2016.
- Kathy Schnitt and Carlos Reyes to work on transcripts and notes from the Caucus meeting at IETF94.
- Lars-Johan Liman and Tripti Sinha to coordinate RSSAC's input with the CCWG-Accountability Co-Chairs.
- Carlos Reyes to notify the RSSAC when the CCWG-Accountability third draft

proposal is published for public comment.

- Lars-Johan Liman and Tripti Sinha to draft RSSAC's input to the CCWG-Accountability third proposal for RSSAC discussion.
- Lars-Johan to circulate the current draft public report from Workshop 2015 to the participants.
- Kathy Schnitt to coordinate the next Workshop Participants teleconference.
- Steve Sheng will distribute the draft to the contributors for a final call, then the Caucus, and finally, the RSSAC.
- Carlos Reyes to notify the two Caucus applicants, subscribe the applicants to the mailing list, notify the Caucus, and update the Caucus webpage.
- Steve Sheng to prepare the reappointment paper for consideration by the ICANN Board of Directors.
- Lars-Johan Liman to follow-up with Jari Arkko on the status of RFC2870bis.
- Duane Wessels to distribute a revised draft of edits to RSSAC002 to the Caucus.
- Elise Gerich to make a recommendation to the ICANN Board of Directors for implementing RSSAC003.
- Kevin Jones to send an email to the RSSAC beginning the process of revising RSSAC000.
- Suresh Krishnaswamy and Andrew McConachie to submit a statement of interest to the Membership Committee for joining the Caucus mailing list.
- Carlos Reyes to notify the RSSAC when the Root Stability Study methodology proposal is published for public comment.

Call to Order
Lars-Johan Liman called the meeting to order at 14:04 UTC.

Roll Call
Lars-Johan Liman conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review
Lars-Johan Liman reviewed the agenda. Two items were added to Any Other Business: Steve Sheng asked to add "ICANN Research Fellow as a Potential Resource for the RSSAC Caucus," and Carlos Reyes asked to add "Root Stability Study Public Comment Period."

Action Item Review
Carlos Reyes reviewed the action items from the previous meetings. All action items were completed.

Approval of Minutes
The RSSAC approved the draft minutes from the 1 October 2015 teleconference.

ACTION ITEM: Carlos Reyes to publish the minutes from the 1 October

2015 teleconference.

ICANN55 Travel Support
Carlos Reyes provided an overview of the ICANN55 travel support application and selection process.

ACTION ITEM: Carlos Reyes to begin the ICANN55 travel support application and selection process.

ICANN New Meetings Strategy
Carlos Reyes provided an update on the implementation of the New Meetings Strategy.

ACTION ITEM: Carlos Reyes to distribute an updated proposal for the RSSAC schedule at ICANN Meetings A, B, and C for 2016.

Caucus Engagement and Management
Carlos Reyes reviewed the recent Caucus meeting at IETF94 in Yokohama, Japan, noting that the Caucus agreed to meet at every other IETF meeting. The next meeting of the Caucus will be at IETF96 in Berlin, Germany. Lars-Johan Liman deferred detailed discussion about the agenda until a transcript and minutes from the meeting are available.

ACTION ITEM: Kathy Schnitt and Carlos Reyes to work on transcripts and notes from the Caucus meeting at IETF94.

ICANN Mission Statement
Lars-Johan Liman provided an update to the RSSAC about the ongoing conversations in the Cross-Community Working Group on Enhancing ICANN's Accountability on the topic of ICANN's Mission Statement. The RSSAC agreed to provide input.

ACTION ITEM: Lars-Johan Liman and Tripti Sinha to coordinate RSSAC's input with the CCWG-Accountability Co-Chairs.

ACTION ITEM: Carlos Reyes to notify the RSSAC when the CCWG-Accountability third draft proposal is published for public comment.

ACTION ITEM: Lars-Johan Liman and Tripti Sinha to draft RSSAC's input to the CCWG-Accountability third proposal for RSSAC discussion.

Workshop 2015 Follow-Up
The RSSAC discussed the draft public report from its Workshop in September 2015. The RSSAC agreed to begin planning for another workshop in FY2015.

ACTION ITEM: Lars-Johan to circulate the current draft public report from

Workshop 2015 to the participants.

ACTION ITEM: Kathy Schnitt to coordinate the next Workshop Participants teleconference.

Root Server System History Document

Steve Sheng provided an update on the draft root server system history document. Two root server operator histories are still incomplete.

ACTION ITEM: Steve Sheng will distribute the draft to the contributors for a final call, then the Caucus, and finally, the RSSAC.

Membership Committee Update

Tripti Sinha asked Carlos Reyes to provide an update on the Membership Committee. The Membership Committee also recommended the RSSAC approve two applicants for membership in the Caucus. The RSSAC had no objections.

ACTION ITEM: Carlos Reyes to notify the two Caucus applicants, subscribe the applicants to the mailing list, notify the Caucus, and update the Caucus webpage.

A/J, F, I, L Reappointment Process

Tripti Sinha provided an update on the reappointment process for the A/J, F, I, and L root server operator representatives. Each respective root server operator has reappointed its representative.

ACTION ITEM: Steve Sheng to prepare the reappointment paper for consideration by the ICANN Board of Directors.

Co-Chair Election Process

Tripti Sinha reviewed the co-chair election process, noting that no nominations have been received. The deadline for nominations is 21 November 2015.

Liaison Reports

No liaisons were present to provide reports.

Publications Update

Lars-Johan LIman provided an update on the status of RSSAC001 and RFC2870bis.

ACTION ITEM: Lars-Johan Liman to follow-up with Jari Arkko on the status of RFC2870bis.

Lars-Johan Liman and Duane Wessels discussed the status of revisions to RSSAC002, including input from the Caucus meeting at IETF94.

ACTION ITEM: Duane Wessels to distribute a revised draft of edits to RSSAC002 to the Caucus.

Lars-Johan Liman requested an update on the status of implementing recommendations from RSSAC003.

ACTION ITEM: Elise Gerich to make a recommendation to the ICANN Board of Directors for implementing RSSAC003.

The RSSAC discussed updating RSSAC000. Tripti Sinha nominated Kevin Jones to lead the revision effort. Kevin Jones accepted the role, and Jim Martin agreed to help.

ACTION ITEM: Kevin Jones to send an email to the RSSAC beginning the process of revising RSSAC000.

RSSAC Review
Steve Sheng provided an update on the timing for the next RSSAC review, which is scheduled for April 2017.

Any Other Business
Steve Sheng offered to provide the ICANN Research Fellows, Suresh Krishnaswamy and Andrew McConachie, as a resource for the Caucus. The RSSAC discussed the proposal and agreed to subscribe the ICANN Research Fellows to the Caucus mailing list after a statement of interest is received and published.

ACTION ITEM: Suresh Krishnaswamy and Andrew McConachie to submit a statement of interest to the Membership Committee for joining the Caucus mailing list.

Carlos Reyes provided an update on the status of the public comment period for the Root Stability Study methodology proposal.

ACTION ITEM: Carlos Reyes to notify the RSSAC when the Root Stability Study methodology proposal is published for public comment.

Adjournment
The RSSAC concluded its meeting without objections at 15:29 UTC.