

## **RSSAC Teleconference Minutes**

14 April 2016 | 14:00-15:30 UTC

### **Attendance**

A/J Brad Verd, Matt Weinberg  
B Wes Hardaker  
C  
D Tripti Sinha  
E Kevin Jones, Ray Gilstrap  
F Warren Kumari  
G Jim Cassell, Kevin Wright  
H Howard Kash  
I  
K Daniel Karrenberg  
L  
M Hiro Hotta

IANA Functions Operator	Elise Gerich
Root Zone Administrator	Ashley Heineman
Root Zone Maintainer	Duane Wessels

Liaison from the IAB	Daniel Migault
Liaison from the SSAC	Russ Mundy
Liaison to the Board of Directors	Apology

Staff	Andrew McConachie, Carlos Reyes, Kathy Schnitt, Steve Sheng
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### **Open Action Items from Previous Teleconference(s)**

- None

### **Action Items from This Meeting**

- Kathy Schnitt to publish the minutes from the 4 February 2016 teleconference.
- Carlos Reyes to draft the RSSAC response to the CCWG-Principles.
- Tripti Sinha to submit the RSSAC public comment on the FY17 Draft Operating Plan and Budget.
- The RSSAC Co-Chairs to coordinate with Steve Sheng on the Root Server System Naming Scheme Work Party Leader transition.
- Kevin Jones to discuss latest RSSAC000 draft with the RSSAC Co-Chairs.
- Tripti Sinha to revise the Root Server History Document.
- Steve Sheng to work with Daniel Karrenberg, Matt Weinberg, and RSSAC Caucus members on drafting a statement of scope for a work party on anycast instances/underserved areas.
- The RSSAC Co-Chairs will contact the work party leader of the work party in

question to discuss confidentiality.

### **Call to Order**

Brad Verd called the meeting to order at 14:03 UTC.

### **Roll Call**

Brad Verd conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

### **Agenda Review**

Brad Verd reviewed the agenda. No changes were proposed.

### **Action Item Review**

Carlos Reyes noted that there are no open action items from the 4 February teleconference; several action items remain open from the work sessions at ICANN55.

### **Approval of Minutes**

The RSSAC approved the draft minutes from the 4 February 2016 teleconference.

**ACTION ITEM: Kathy Schnitt to publish the minutes from the 4 February 2016 teleconference.**

### **Membership Committee Update**

Carlos Reyes provided an update on behalf of the Membership Committee, noting that no new candidates are under consideration. The Membership Committee is developing a survey for Caucus members, and a leadership transition is expected in the near future. Brad Verd has also joined the Membership Committee as an ex officio member.

### **CCWG-Accountability and ICANN Bylaws/Mission Revision Update**

Russ Mundy provided an update on the status of the revision of the ICANN Bylaws and Mission. The draft new ICANN bylaws will be posted for public comment on 21 April for 30 days. Apart from its previous input, the RSSAC does not expect further proposed changes to impact its work. The RSSAC will continue to monitor the process.

### **CCWG-Principles Request**

Carlos Reyes briefed the RSSAC on a request for input from CCWG-Principles Co-Chairs. The CCWG-Principles framework has been posted for public comment. The RSSAC Co-Chairs will respond directly to the CCWG-Principles Co-Chairs.

**ACTION ITEM: Carlos Reyes to draft the RSSAC response to the CCWG-Principles.**

### **FY17 Draft Operating Plan and Budget Public Comment**

Carlos Reyes noted that the Board of Directors has asked groups that submitted requests for additional travel support to submit a public comment rather than a proposal

during the Additional Budget Request process. Carlos Reyes repurposed that request into a public comment.

**ACTION ITEM: Tripti Sinha to submit the RSSAC public comment on the FY17 Draft Operating Plan and Budget.**

### **Work Products**

#### *Root Server System Naming Scheme Work Party*

Steve Sheng reported that the work party held a productive meeting at IETF95. The document remains in draft form and more meetings have been scheduled. Brad Verd also noted that a new work party leader will be selected soon.

**ACTION ITEM: The RSSAC Co-Chairs to coordinate with Steve Sheng on the Root Server System Naming Scheme Work Party Leader transition.**

#### *RSSAC000 v2*

Kevin Jones reported that revisions proposed at ICANN55 have been captured in the latest draft.

**ACTION ITEM: Kevin Jones to discuss latest RSSAC000 draft with the RSSAC Co-Chairs.**

#### *RSSAC002 v3*

Duane Wessels provided an update on the status of the work party. Regular teleconferences and mailing list exchanges are taking place and driving the activity of the work party. The RSSAC also discussed scope of the work party.

#### *RSSAC003 v1*

Elise Gerich reported that the IANA department is scoping the implementation of increasing the signature validity period for signatures generated by both the KSK and the ZSK. The implementation plan will then be presented to the Board of Directors.

#### *Root Server System History Document*

Tripti Sinha noted that she is working on revising the latest draft and expects to have her feedback complete before the RSSAC meets at ICANN56.

**ACTION ITEM: Tripti Sinha to revise the Root Server History Document.**

#### *Anycast Instances / Underserved Areas*

Steve Sheng has worked with Daniel Karrenberg and other members of the RSSAC Caucus on drafting a statement of scope. Matt Weinberg agreed to help.

**ACTION ITEM: Steve Sheng to work with Daniel Karrenberg, Matt Weinberg, and RSSAC Caucus members on drafting a statement of scope for a work party on anycast instances/underserved areas.**

### **Workshop 2016**

Carlos Reyes, Tripti Sinha and Brad Verd provided an update on the status of planning for the next RSSAC Workshop. Carlos Reyes noted that hotel reservation confirmations would be sent in the coming days. Brad Verd is making arrangements for a dinner, and Tripti Sinha stated that the Planning Committee is making progress on its work.

### **Liaison Reports**

Russ Mundy reported on SSAC membership review and a report from the Office of the CTO addressing SSAC question with respect to the root key rollover for the root zone.

Daniel Migualt did not have anything to report from the IAB.

Elise Gerich noted that ICANN and Verisign are working closely on parallel operations work and a variety of projects including KSK key rollover planning, lengthening the ZSK key.

Ashley Heineman did not have anything to report from the NTIA.

### **Any Other Business**

The RSSAC discussed the confidentiality of RSSAC and Caucus work. The RSSAC generally agreed that confidentiality expectations should be established and managed by work party leaders.

**ACTION ITEM: The RSSAC Co-Chairs will contact the work party leader of the work party in question to discuss confidentiality.**

### **Adjournment**

The RSSAC concluded its meeting without objections at 15:31 UTC.