

RSSAC Teleconference Minutes

25 September 2014 | 14:00 UTC

icann.adobeconnect.com/rssac

Adigo Conference Bridge: 8365

Attendance

A/J Brad Verd
B Absent
C Paul Vixie, Hank Kilmer
D Gerry Sneeringer (D secondary)
E Bobby Cates (E secondary)
F Suzanne Woolf, Jim Martin
G Kevin Wright
H Absent
I Lars-Johan Liman (Co-Chair)
K Daniel Karrenberg
L Absent (with apologies)
M Jun Murai (Co-Chair)

IANA Functions Operator	Elise Gerich
Root Zone Administrator	Ashley Heineman
Root Zone Maintainer	Duane Wessels

Liaison from IAB	Marc Blanchet
Liaison from SSAC	Russ Mundy
Liaison to the ICANN Board	Suzanne Woolf

Staff	Carlos Reyes, Barbara Roseman, Kathy Schnitt, Steve Sheng
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Apologies	Tripti Sinha, Jim Cassell, Kevin Jones, John Crain, Terry Manders, Julie Hedlund
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Action Items

- Carlos Reyes to publish the minutes from 28 August 2014 and 11 September 2014.
- Paul Vixie to refer Daniel Karrenberg's suggestion about an expedited Caucus membership process for individuals expressing interest in joining an ongoing work party to the Membership Committee for consideration.
- Daniel Karrenberg to initiate a formal discussion on the RSSAC mailing list about the archive.
- Carlos Reyes to ensure that draft-lee-dnsop-scalingroot-00 is added to the agenda for the next RSSAC teleconference.
- Lars-Johan Liman to propose a detailed agenda for the RSSAC working sessions at ICANN 51.

- Lars-Johan Liman to solicit input from the caucus on the RSSAC and Caucus public meeting agenda.
- Steve Sheng to implement Lars-Johan Liman's proposal for the re-appointment of B, C, K, and M representatives and the co-chair election.
- Marc Blanchet to draft a statement about the liaison relationship between the RSSAC and the IAB.
- Steve Sheng to distribute the final Operational Procedures Document to the RSSAC and to publish it as RSSAC 000.
- Lars-Johan Liman to add Daniel Karrenberg's suggestion about how the RSSAC should handle its response to radical proposals to the agenda for an upcoming RSSAC meeting, either the next teleconference or at ICANN 51.
- RSSAC members to provide comments on Suzanne Woolf's update to the ICANN Board of Directors by Monday, 29 September 2014.
- Lars-Johan Liman to distribute a Doodle poll to schedule the next RSSAC Teleconference.

Call to Order

Lars-Johan Liman called the meeting to order at 14:04 UTC.

Roll Call

Lars-Johan Liman conducted a roll call, and a quorum was present to take formal action.

Agenda Review

Lars-Johan Liman reviewed the agenda for the meeting, adding a discussion about the next teleconference to Any Other Business. Suzanne Woolf also requested to add a discussion about a draft update on the RSSAC to the ICANN Board of Directors to Any Other Business.

Action Item Review

Lars-Johan Liman reviewed the action items from the 11 September 2014 teleconference. All action items were completed.

Approval of Minutes

The RSSAC reviewed the draft minutes from the teleconferences on 28 August 2014 and 11 September 2014. Both sets of minutes were approved without objections.

ACTION ITEM: Carlos Reyes to publish the minutes from 28 August 2014 and 11 September 2014.

Membership Committee Update

Paul Vixie provided an update from the Membership Committee update. There is one new applicant in the queue for Caucus membership consideration. The Membership Committee expects to refer this to the RSSAC for consideration at the next

teleconference. The Membership Committee will forward successful Caucus membership candidacies every second month. Daniel Karrenberg asked if there could be an expedited process for individuals expressing interest in joining an ongoing work party.

ACTION ITEM: Paul Vixie to refer Daniel Karrenberg's suggestion about an expedited process Caucus membership process for individuals expressing interest in joining an ongoing work party to the Membership Committee for consideration.

RSSAC Mailing List Archive Discussion

Lars-Johan Liman asked the RSSAC if the discussion about the RSSAC mailing list archive could be postponed until ICANN 51. Paul Vixie suggested a formal discussion take place on the mailing list to allow for a vote on the next RSSAC teleconference.

ACTION ITEM: Daniel Karrenberg to initiate a formal discussion on the RSSAC mailing list about the archive.

ICANN 51 Schedule

Lars-Johan Liman reviewed the final RSSAC schedule for ICANN 51 and discussed possible agenda items. Paul Vixie asked that the IETF draft (draft-lee-dnsop-scalingroot-00) be added to the agenda for the next RSSAC teleconference, as he will not be able to attend RSSAC working sessions at ICANN 51.

ACTION ITEM: Carlos Reyes to ensure that draft-lee-dnsop-scalingroot-00 is added to the agenda for the next RSSAC teleconference.

Elise Gerich asked that the RSSAC working sessions at ICANN 51 include a more specific agenda of items expected to be discussed.

ACTION ITEM: Lars-Johan Liman to propose a detailed agenda for the RSSAC working sessions at ICANN 51.

Marc Blanchet suggested the RSSAC ask the Caucus for input on agenda items for the public session at ICANN 51.

ACTION ITEM: Lars-Johan Liman to solicit input from the caucus on the RSSAC and Caucus public meeting agenda.

Upcoming Internal Processes

Lars-Johan Liman reviewed two upcoming internal processes that the RSSAC will have to address: 1) the re-appointment of B, C, K, and M representatives to the RSSAC, and 2) the election of an RSSAC co-chair. These are:

First, appointment of B, C, K and M representatives

- 1) On 1 October, Staff asks B, C, K, and M representatives on the RSSAC to provide a point of contact in their respective root server organizations (RSOs) capable of making recommendations on behalf of the RSO to appoint RSSAC representatives.
- 2) On 8 October, Liman sends a notice to the point of contact in these organizations requesting for appointment or reappointment of representatives to the RSSAC for the three-year terms that begins on 1 January 2015 and ends on 31 December 2017.
- 3) By 22 October, 2 weeks after receiving the correspondence from RSSAC, the point of contact in these RSOs provide RSSAC Co-Chair the name and contact information of their their desired representatives.
- 4) By 30 October, Staff prepares the board paper for ICANN Board confirmation of B, C, K, M's representatives to the RSSAC.
- 5) ICANN Board passes the resolution in its next meeting.

Second, election (or re-appointment) of RSSAC co-chair

- 6) Follow 1.2.2.1 of the current RSSAC Operational Procedure to elect a co-chair. (start this process by 22 October when the RSSAC co-chair receives confirmations for B, C, K and M representatives to the RSSAC).

There were no objections to Lars-Johan Liman's proposal.

ACTION ITEM: Steve Sheng to implement Lars-Johan Liman's proposal for the re-appointment of B, C, K, and M representatives and the co-chair election.

Operational Procedures Document

Lars-Johan Liman noted that proposed edits were received from Suzanne Woolf. Suzanne Woolf reviewed her proposed edits, including a brief discussion about liaisons.

ACTION ITEM: Marc Blanchet to draft a statement about the liaison relationship between the RSSAC and the IAB.

Paul Vixie provided a motion for the approval of the Operational Procedures Document incorporating Suzanne Woolf's edits. Daniel Karrenberg provided a second to the motion. A roll call vote was conducted, and the Operational Procedures Document was approved without objections.

The RSSAC discussed if and how to number the Operational Procedures Document. It was decided that RSSAC 000 should be assigned to this document. To align with IETF practice of updating key process documents, future substantial updates to the Operational Procedure Document will be given a new document number.

ACTION ITEM: Steve Sheng to distribute the final Operational Procedures Document to the RSSAC and to publish it as RSSAC 000.

Reports from Work Parties

Lars-Johan Liman asked for reports from the RSSAC 001 and RSSAC 002 Work Parties. Terry Manderson was not present to provide an update from the RSSAC 001 Work Party. Daniel Karrenberg provided a brief update from the RSSAC 002 Work Party, noting there are no substantive issues preventing completion of work by the November 2014 deadline. Steve Sheng mentioned that to keep Caucus momentum, it is important for work party leaders to acknowledge the input received and address them in an open and transparent manner.

Future Work Items

Lars-Johan Liman noted that potential future work items were proposed for the RSSAC working sessions at ICANN 51 and asked for feedback on the mailing list. Daniel Karrenberg requested more discussion about how the RSSAC should handle its response to radical proposals.

ACTION ITEM: Lars-Johan Liman to add Daniel Karrenberg's suggestion about how the RSSAC should handle its response to radical proposals to the agenda for an upcoming RSSAC meeting, either the next teleconference or at ICANN 51.

Any Other Business

Lars-Johan Liman asked the RSSAC to consider Suzanne Woolf's update on the RSSAC to the ICANN Board of Directors.

ACTION ITEM: RSSAC members to provide comments on Suzanne Woolf's update to the ICANN Board of Directors by Monday, 29 September 2014.

Lars-Johan Liman proposed moving the next RSSAC teleconference.

ACTION ITEM: Lars-Johan Liman to distribute a Doodle poll to schedule the next RSSAC Teleconference.

Adjournment

The RSSAC concluded its meeting without objections at 15:23 UTC.