RSSAC Teleconference Minutes
30 June 2016 | 14:00-15:30 UTC

Attendance

A/J   Brad Verd, Matt Weinberg
B   Wes Hardaker, Suzanne Woolf
C
D   Tripti Sinha
E   Kevin Jones
F   Brian Reid, Warren Kumari
G   Jim Cassell, Kevin Wright
H
I   Lars-Johan Liman
K   Kaveh Ranjbar
L   John Crain
M   Hiro Hotta

IANA Functions Operator   Elise Gerich
Root Zone Administrator   Ashley Heineman
Root Zone Maintainer

Liaison from the IAB   Daniel Migault
Liaison from the SSAC   Russ Mundy
Liaison to the Board of Directors   Suzanne Woolf

Staff   Carlos Reyes, Kathy Schnitt, Steve Sheng

Apology   Duane Wessels

Open Action Items from Previous Teleconference(s)

- Tripti Sinha to revise the Root Server System History Document.
- The RSSAC Co-Chairs to meet with every RSSAC member individually and will begin reaching out and planning meetings soon.

Action Items from This Meeting

- Kathy Schnitt to publish the minutes from the 2 June 2016 teleconference. DONE
- Steve Sheng to send the published minutes from 2 June 2016 to the RSSAC Caucus. DONE
- Carlos Reyes to publish RSSAC000v2 on the RSSAC publications website. DONE
- Carlos Reyes to share a link to RSSAC000v2 with the RSSAC Caucus. DONE
- Carlos Reyes to email the document on behalf of the Co-Chairs to the public comments inbox. DONE
- Carlos Reyes to publish the statement on Client Side Reliability of Root DNS

Data to the RSSAC publications site. DONE
- Carlos Reyes to share a link to the statement on Client Side Reliability of Root DNS data with the RSSAC Caucus. DONE
- Carlos Reyes to send materials on the RSSAC Liaison to the Customer Standing Committee position to the RSSAC list. DONE
- Carlos Reyes to send John Bond's slides on the Root Server System Naming Scheme Work Party to the RSSAC mailing list, reaffirming that these are not to be shared outside of RSSAC at this time. DONE
- Steve Sheng to send the Anycast Instances Statement of Work to the RSSAC list for comments. DONE
- Carlos Reyes to send the RSSAC Liaison to the ICAN Board job description to RSSAC mailing list. DONE

Call to Order
Brad Verd called the meeting to order at 6:15 UTC.

Roll Call
Brad Verd conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review
Brad Verd reviewed the agenda. Approval items were moved forward to accommodate people on the west coast.

Approval of Minutes
The RSSAC approved the draft minutes from the 2 June 2016 teleconference.

ACTION ITEM: Kathy Schnitt to publish the minutes from the 2 June 2016 teleconference.

Sending Approved Minutes to RSSAC Caucus
Steve Sheng noted that once the 2 June 2016 minutes are published a link will be sent to the RSSAC Caucus.

ACTION ITEM: Steve Sheng to send the published minutes from 2 June 2016 to the RSSAC Caucus.

Membership Committee Update
Carlos Reyes provided an update on behalf of the Membership Committee. The membership committee has drafted a survey for the Caucus, and that has been finalized. It should be shared with the RSSAC shortly. There is also one application currently under review. Matt Weinberg is working on defining what the basic criteria and qualifications are for Caucus membership.

RSSAC000v2
Brad Verd introduced the RSSAC000v2 document and asked if anyone wanted to continue to add to it, no one responded. There was then a motion to approve RSSAC000v2. There was no opposition and no abstaining. It was approved.

> **ACTION ITEM: Carlos Reyes to publish RSSAC000v2 on the RSSAC publications website.**

> **ACTION ITEM: Carlos Reyes to share a link to RSSAC000v2 with the RSSAC Caucus.**

RZERC Public Comment
Brad Verd introduced the RSSAC Comments on the RZERC Draft Charter. A long discussion was had on proposed changes and merges to the document. Final edits were made to the document based on this discussion. A vote was then held to approve the document. There were no objections, L root was the single abstention. The document was approved.

> **ACTION ITEM: Carlos Reyes to email the document on behalf of the Co-Chairs to the public comments inbox.**

Number RSSAC Publications
Steve Sheng suggested that RSSAC number their publications. It was agreed the RSSAC should continue discussing this and will work on it further.

Statement on Client Side Reliability of Root DNS Data
Brad Verd introduced this document and everyone took time to read it. There was a single edit suggested, which was accepted. There was then a motion to approve it, the motion was approved with no objections and no abstentions.

> **ACTION ITEM: Carlos Reyes to publish the statement on Client Side Reliability of Root DNS Data to the RSSAC publications site.**

> **ACTION ITEM: Carlos Reyes to share a link to the statement on Client Side Reliability of Root DNS data with the RSSAC Caucus.**

Workshop 2 Statement 1 and 4
Brad Verd provided an update on the 2 statements that are still being worked on. Duane Wessels and Wes Hardaker are working on their respective statements.

Workshop 3 Planning
Carlos Reyes provided an update on WS 3. It will be at the University of Maryland Oct 11 - 13, 2016. Contracts are being negotiated.

IANA Stewardship Transition Implementation
Tripti Sinha and Brad Verd provided an update on implementation of the IANA
transition.

Customer Standing Committee Liaison
Brad Verd and Carlos Reyes provided an update on the Customer Standing Committee
liaison. There will be an online vote for this liaison position.

> **ACTION ITEM: Carlos Reyes to send materials on the RSSAC Liaison to the
> Customer Standing Committee position to the RSSAC list.**

RSSAC Caucus Meeting
Brad Verd provided an update on the upcoming Caucus meeting at IETF 96 in Berlin.
The agenda has been sent to the RSSAC Caucus.

Root Server System Naming Work Party
Brad Verd stated that John Bond had provided an update on this work party yesterday.

> **ACTION ITEM: Carlos Reyes to send John Bond's slides on the Root
> Server System Naming Scheme Work Party to the RSSAC mailing list,
> reaffirming that these are not to be shared outside of RSSAC at this time.**

Root Server System History Document
Brad Verd shared an update from Tripti Sinha that this document is being worked on.

> **ACTION ITEM: Tripti Sinha to revise the Root Server History Document.**

Anycast Instances Work Party
Brad Verd provided an update on the statement of work for this work party.

> **ACTION ITEM: Steve Sheng to send the Anycast Instances Statement of
> Work to the RSSAC list for comments.**

Board Liaison Report
Suzanne Woolf shared that there is a private meeting today between interested board
members and Tripti Sinha, Brad Verd and Suzanne Woolf. The board this week has
been spending a lot of time in smaller community meetings. The focus overall is still
largely on the IANA transition. Once that is done the board will be spending its attention
on other things, which is not a surprise.

Board Liaison Appointment
Brad Verd thanked Suzanne Woolf for her tenure as board liaison. There is a board
workshop in September, and the new liaison should attend this workshop. Brad Verd
then asked for a motion to open nominations today, and for them to stay open for 30

days. There was a motion, and it was seconded. Nominations should be sent to Brad Verd and Tripti Sinha. Nominations will close 30 July, and the RSSAC will vote on them at its August 4 meeting.

> **ACTION ITEM: Carlos Reyes to send the RSSAC Liaison to the ICANN Board job description to RSSAC list.**

IANA Functions Operator Liaison Report

Elise Gerich provided an update on upgrading the key management facilities. It has been completed on both the east and west coast of North America. ICANN is in the process of entering into a contract with Verisign for the root zone maintainer. Verisign and ICANN have put up parallel operations for root zone requests, both with and without the NTIA. This has been ongoing for 2 months. No exceptions found yet.

Root Zone Maintainer Liaison Report

Duane Wessels was not present to provide an update.

IETF Liaison Report

Daniel Migault asked if the IETF should submit comments to ICANN on the RZERC charter. The general answer was that the RSSAC is not soliciting feedback from the liaisons.

SSAC Liaison Report

Russ Mundy mentioned that he raised with SSAC the fact that RSSAC was going to submit comments on the RZERC charter. The SSAC may submit comments itself on the matter, but so far has not.

Any Other Business

Brad Verd mentioned that 4 of the root server appointments are expiring this year; D, E, G and H. This is a reminder. Someone in authority needs to send a letter/email to Tripti Sinha or Brad Verd that they would like to continue in this role. One has already been received.

Adjournment

The RSSAC concluded its meeting without objections.