RSSAC Meeting Minutes
7 May 2024 | 14:00-15:30 UTC

Attendance

Cogent
DISA   John Augenstein
ICANN   Matt Larson
ISC   Jeff Osborn, Rob Carolina
NASA   Jose Nunez-Zapata
Netnod   Lars-Johan Liman
RIPE NCC   Hans Petter Holen
UMD   Karl Reuss
USC ISI   Wes Hardaker, Suzanne Woolf
US ARL   Howard Kash, Ken Renard
Verisign   Brad Verd
WIDE   Hiro Hotta

Liaison to the Board   Wes Hardaker
Liaison to the CSC   Ken Renard
Liaison to the RZERC
Liaison from the IAB
Liaison from the SSAC   Russ Mundy
Liaison from the IANA Functions Operator   James Mitchell
Liaison from the Root Zone Maintainer   Duane Wessels

Invited Guest Rao Naveed Bin Rais

Observers   Gaurav Kansal, Warren Kumari, James Olorundare, Wataru Ohgai, Robert Story,
               Sachchidanand Upadhyay, Harish Chowdhary, and Oscar Guidice

Staff   Andrew McConachie, Ozan Sahin, and Steve Sheng

Action Items from this Meeting:

- Staff to organize a set of meetings for the CIP-CCG work effort.
- Staff to publish the minutes from the 2 April 2024 meeting.
- Staff to send published minutes from the 2 April 2024 meeting to the RSSAC Caucus mailing list.
- Staff to add David Conrad to the RSSAC Caucus mailing list.
- Staff to announce the result of the RSSAC delegate to 2025 ICANN NomCom selection on the RSSAC Caucus mailing list.

- Andrew McConachie and Duane Wessels to work on the slide deck for presenting the Guidelines for Changing Root Server Addresses work party to SSAC.

Call to Order

Jeff Osborn called the meeting to order at 14:00 UTC.

Roll Call

Jeff Osborn conducted a roll call. Quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review

Jeff Osborn reviewed the agenda. There were no objections or other requested additions.

Continuous Improvement Program - Community Coordination Group (CIP-CCG) Update

Rao Naveed Bin Rais reported that the ICANN Board deferred upcoming Organizational Reviews until 2025 and the Organizational Reviews were evolving into a Continuous Improvement Program (CIP). Naveed added that the CIP CCG was tasked with developing a framework for the CIP.

Naveed presented the CIP roadmap as well as the proposed criteria for the five principles he outlined. Naveed asked if RSSAC was comfortable with the five principles developed by the CIP-CCG. RSSAC decided to start a new work effort in order to review the five principles developed by the CIP-CCG and draft the criteria and indicators for RSSAC.

ACTION ITEM: Staff to organize a set of meetings for the CIP-CCG work effort.

Administration

Approval of Minutes

The RSSAC approved the draft minutes from the 2 April 2024 meeting. There were no abstentions or objections. Motion by Ken Renard, seconded by Hiro Hotta.

ACTION ITEM: Staff to publish the minutes from 2 April 2024 meeting.
ACTION ITEM: Staff to send published minutes from 2 April 2024 meeting to the RSSAC Caucus mailing list.

RSSAC Caucus Membership Committee Update

Jeff Osborn reported that the RSSAC Caucus Membership Committee received an application from David Conrad. Jeff stated that the recommendation from the Membership Committee was to accept this application.

The RSSAC accepted David Conrad's RSSAC Caucus membership application. There were no objections or abstentions. Motion by Wes Hardaker, and second by Lars-Johan Liman.

ACTION ITEM: Staff to add David Conrad to the RSSAC Caucus mailing list.

2025 ICANN Nominating Committee Delegate Selection

Jeff Osborn explained that Erum Welling was the only candidate to become the RSSAC delegate to 2025 ICANN NomCom. RSSAC elected Erum Welling as the delegate to 2025 ICANN NomCom by acclamation. Motion by Wes Hardaker, seconded by Hans Petter Holen.

ACTION ITEM: Staff to announce the result of the RSSAC delegate to 2025 ICANN NomCom selection on the RSSAC Caucus mailing list.

Wes Hardaker encouraged the RSSAC Caucus Membership Committee to recommend multiple candidates for outgoing liaison positions, where possible.

ICANN80 Planning

Ozan Sahin provided an overview of the RSSAC ICANN80 schedule and reported that instead of having a joint meeting with the SSAC, the RSSAC would present its new work party on the guidelines for changing root server addresses during an SSAC work session.

Work Items

RSS Security Incident Reporting Work Party Update

Ken Renard reported that the work party had a meeting on 6 May 2024 and invited RSSAC members to join the next work party meeting to be held on 20 May 2024. Ken pointed out the potential overlap between some of the recommendations being made to the governance structure and what root ops currently does.

RSS Messaging

Jeff Osborn reported that he gave a presentation to the ICANN Board Technical Committee on 29 April 2024 which received positive feedback.

Guidelines for Changing Root Server Addresses

Andrew McConachie reported that RSSAC approved the statement of work and a new work party was set up. Andrew added that the work party would have its kick off meeting on 14 May 2024. Andrew reminded RSSAC that he was looking for volunteers to present this work effort to the SSAC during an SSAC work session at ICANN80. Duane Wessels volunteered to present.

ACTION ITEM: Andrew McConachie and Duane Wessels to work on the slide deck for presenting the Guidelines for Changing Root Server Addresses work party to SSAC.

RSSAC047v2 Update

Andrew McConahie reported that RSSAC047 recommends RSSAC to review this document every 2-3 years. Noting that he could not find any outstanding items, Andrew asked RSSAC whether there was any RSSAC member who thought the RSSAC needed to start creating version 3 of this document. Duane Wessels responded that he thought RSSAC eventually needed to create a version 3 of this document, but starting a new version now would be premature.

Cyber Incident Reporting for Critical Infrastructure Act (CIRCIA)

Ken Renard reported that RSOs were explicitly called out as being exempt from reporting in the CIRCIA notice of proposed rulemaking and the comment period would end in June 2024.

Reports

Chair/Vice Chair

Jeff Osborn and Ken Renard had no updates.

ICANN Board

Wes Hardaker reported that the ICANN Board had a workshop over the first weekend of May and the discussion topics included next round of new gTLDs, WSIS+20 and the multistakeholder model, fiscal year 2025 budget, PICs and RVCs, and the next ICANN strategic plan.

Customer Standing Committee (CSC)

Ken Renard reported that the SLAs were met 100% in March and the April numbers would be published in the coming days.

Second IANA Naming Function Review Team (IFR2)

Lars-Johan Liman reported that the IFR2 Team was meeting every two weeks to review the IANA Naming Function contract between ICANN and PTI by splitting into subgroups.

Security and Stability Advisory Committee (SSAC)

Russ Mundy reported that the SSAC completed the Name Collision Analysis Project and published SAC 124: SSAC Advice on Name Collision Analysis. Russ invited RSSAC members to share ideas for the DNSSEC and Security Workshop to be held at ICANN80.

Internet Assigned Numbers Authority (IANA)

James Mitchell reported that KSK ceremony 53 was held on 25 and 26 April 2024 over two days and HSM Thales Luna G7 was introduced.

Root Server System Governance Working Group (RSS GWG)

Brad Verd reported that RSS GWG had a workshop from 23-25 April 2024 and made a lot of progress.

Any Other Business

The RSSAC meeting continued with a closed discussion on RSSAC Caucus IETF Supported Travelers Funding Guidelines.

It was agreed to have the next RSSAC Meeting on Thursday, 13 June 2024 at 11:45 UTC at ICANN80.

Adjournment

The RSSAC concluded the meeting without objections.