RSSAC Meeting Minutes
16 January 2024 | 15:00-16:30 UTC

Attendance

Cogent
DISA   John Augenstein
ICANN   Matt Larson
ISC   Jeff Osborn, Rob Carolina
NASA   Jose Nunez-Zapata
Netnod
RIPE NCC   Hans Petter Holen
UMD   Karl Reuss
USC ISI   Wes Hardaker, Suzanne Woolf
US ARL   Howard Kash, Ken Renard
Verisign   Brad Verd
WIDE   Hiro Hotta

Liaison to the Board   Wes Hardaker
Liaison to the CSC   Ken Renard
Liaison to the RZERC   Daniel Migault
Liaison from the IAB   Daniel Migault
Liaison from the SSAC   Russ Mundy
Liaison from the IANA Functions Operator   James Mitchell
Liaison from the Root Zone Maintainer   Duane Wessels

Apologies   Lars-Johan Liman (Netnod) and Paul Vixie (Cogent)

Observers   Erum Welling (RSSAC Caucus)

Staff   Andrew McConachie, Danielle Rutherford, and Ozan Sahin

Action Items from this Meeting:

- Staff to publish the minutes from the 5 December 2023 meeting.
- Staff to send published minutes from the 5 December 2023 meeting to the RSSAC Caucus mailing list.
- Jeff Osborn and staff to work together in the subsequent RSSAC Caucus Membership Committee meeting to determine whether current RSSAC Caucus membership criteria on the RSSAC Caucus web page need to be revised.
- Staff to coordinate the shipment of the glass award to Robert Story for the 2023 RSSAC Caucus Member Recognition.

- Staff to publish RSSAC000v8 on the RSSAC webpage.

Call to Order

Jeff Osborn called the meeting to order at 15:00 UTC.

Roll Call

Jeff Osborn conducted a roll call. Quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review

Jeff Osborn reviewed the agenda. There were no objections or other requested additions.

Administration

Approval of Minutes

The RSSAC approved the draft minutes from the 5 December 2023 meeting. There were no abstentions or objections.

ACTION ITEM: Staff to publish the minutes from 5 December 2023 meeting.
ACTION ITEM: Staff to send published minutes from 5 December 2023 meeting to the RSSAC Caucus mailing list.

RSSAC Caucus Membership Committee Update

Jeff Osborn reported that the RSSAC Caucus Membership Committee recently received two applications where applicants lacked required DNS expertise for RSSAC Caucus membership but they had technology backgrounds and their addition to the RSSAC Caucus could be beneficial for inclusivity purposes. Jeff requested comments from RSSAC members on how to deal with such applications.

Wes Hardaker commented that these applications would be a good fit for the observer role that was being introduced by RSSAC000v8. Brad Verd commented that the RSSAC Caucus Membership Committee would need documented clear guidance to streamline reviewing such applications. Russ Mundy brought up the question of what an observer would need to demonstrate if an RSSAC Caucus observer would like to become a member.

ACTION ITEM: Jeff Osborn and staff to work together in the subsequent RSSAC Caucus Membership Committee meeting to determine whether current RSSAC Caucus membership criteria on the RSSAC Caucus web page need to be revised.

Jeff Osborn reported that the RSSAC Caucus Membership Committee reviewed the activities of the RSSAC Caucus members in 2023 and nominated Robert Story for 2023 RSSAC Caucus Member Recognition for his outstanding contributions to the RSSAC Caucus.

The RSSAC decided to honor Robert Story with 2023 RSSAC Caucus Member Recognition by acclamation. Wes Hardaker (USC ISI) abstained. There were no objections. RSSAC recognized and thanked Robert Story for his high level of engagement and outstanding contributions to the work of RSSAC Caucus in 2023.

ACTION ITEM: Staff to coordinate the shipment of the glass award to Robert Story for the 2023 RSSAC Caucus Member Recognition.

ICANN Fellowship Program Mentor Appointment

Jeff Osborn reported that there were five volunteers who were interested in serving on the Fellowship Program Mentoring Committee for three ICANN public meetings starting with ICANN81. Jeff added that the Membership Committee's recommendation was to let Abdulkarim Oloyede serve for a second one-year term. Ozan Sahin started a 72-hour online vote during the meeting for this selection.

ICANN79 Planning

Ozan Sahin reported that the RSSAC Admin Committee worked on a draft ICANN79 schedule for RSSAC and he introduced it. Ozan added that the Admin Committee also created a standing list for the topics and questions to be raised during the joint meeting with the ICANN Board. Ozan invited RSSAC members to add their comments and suggestions to the standing list in preparation for the ICANN Board and RSSAC joint meeting.

One potential topic on the list is the World Summit on the Information Society (WSIS+20). RSSAC had a discussion on how to keep an eye on the WSIS+20 discussions and contribute, if needed.

Work Items

RSS Security Incident Reporting Statement of Work

Ken Renard reported that the work party had a meeting on 8 January 2024 and the work party document was progressing. Ken invited RSSAC members to join the next meeting of the work party which would take place on 22 January at 16:00 UTC.

RSSAC000v8

Jeff Osborn explained that RSSAC worked on updating its operational procedures document to create the subsequent version, namely, RSSAC000v8. Jeff added that the draft document went

through a review period after which it became stable in December 2023. Jeff called a vote to approve the RSSAC000v8.

The RSSAC approved RSSAC000v8. There were no abstentions or objections. Motion by Robert Carolina and second by Wes Hardaker.

ACTION ITEM: Staff to publish RSSAC000v8 on the RSSAC webpage.

RSSAC FAQ Update

Andrew McConachie talked about the updates to RSSAC FAQ. Andrew added that he shared these updates on the RSSAC Caucus mailing list to solicit further comments. Andrew invited RSSAC members to review the working document and provide their input by Wednesday, 24 January 2024.

Reports

Chair/Vice Chair

Jeff Osborn reported that the ICANN SO/AC leaders met in Washington, D.C. in the previous week. Jeff committed to share the meeting notes with the RSSAC once they have been drafted. Finally, Jeff added that the GAC and the RSSAC would potentially have a joint meeting at ICANN80 in Kigali. Ken Renard pointed out the RSS Messaging teleconference on Wednesday, 17 January and invited RSSAC members to participate.

ICANN Board

Wes Hardaker reported that the ICANN Board would have its first workshop of 2024 from 19-21 January.

Customer Standing Committee (CSC)

Ken Renard reported that the IANA report met 100% of its metrics again. Ken added that the CSC would start reviewing some of the metrics during the CSC sessions to be organized at ICANN79.

Root Zone Evolution Review Committee (RZERC)

Daniel Migault had no updates.

Internet Architecture Board (IAB)

Daniel Migault had no updates.

Security and Stability Advisory Committee (SSAC)

Russ Mundy reported that the SSAC had a new leadership; Ram Mohan became the new Chair; and Tara Whalen became the new Vice Chair. Russ invited RSSAC members to suggest topics for (1) the ICANN79 RSSAC and SSAC joint meeting's agenda and (2) DNSSEC and Security Workshop presentations.

Internet Assigned Numbers Authority (IANA)

James Mitchell reported that the Draft Report of the DNSSEC Algorithm Rollover Study Public Comment proceeding concluded in December 2023 and the group would convene to review the comments submitted. James added that IANA would provide updates about resuming the KSK rollover in the coming weeks.

Root Zone Maintainer (RZM)

Duane Wessels had no updates.

Root Server System Governance Working Group (RSS GWG)

Brad Verd reported that RSS GWG was planning for face to face sessions at ICANN79 in San Juan.

Any Other Business

It was agreed to have the next RSSAC Meeting on Tuesday, 6 February 2024 at 15:00 UTC.

Adjournment

The RSSAC concluded the meeting without objections.